

CITY OF WOODWARD

AND

WOODWARD MUNICIPAL AUTHORITY



FY 2016-2017

Budget

MAYOR

MICHELLE WILLIAMSON

**WARD 1
COMMISSIONER**
ROSCOE HILL

**WARD 2
COMMISSIONER**
JOHN BROWN

**AT LARGE
COMMISSIONER**
STEVE BOGDHAN

CITY MANAGER
ALAN RIFFEL

**WARD 3
COMMISSIONER**
JOHN MEINDERS

**WARD 4
COMMISSIONER**
MICHELLE WILLIAMSON

**CITY OF WOODWARD
FY 2016-2017
ANNUAL BUDGET**

<u>TABLE OF CONTENTS</u>	<u>SECTION</u>
BUDGET MESSAGE	1
MUNICIPAL BUDGET ACT	2
BUDGET RESOLUTIONS	3
ORGANIZATIONAL CHART	4
BUDGET SUMMARIES	5
FUND LISTING	6
11-GENERAL	
13-HOTEL MOTEL TAX	
15-WMA LIMITED PURPOSE SALES TAX	
16-RESTRICTED REVENUE-CAPITAL IMPROVEMENT	
30-GRANTS	
33-AIRPORT	
74-DEBT SERVICE	
75-MUNICIPAL AUTHORITY	
76-CEMETERY CARE	
94-CEMETERY PERPETUAL CARE	
99-CAPITAL PROJECT FUND	
CAPITAL IMPROVEMENT PLAN "CIP"	7

CITY OF WOODWARD

AND

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Budget Message

CITY OF WOODWARD

Alan Riffel, ICMA-CM | CITY MANAGER

1219 8TH STREET | WOODWARD, OK 73801 | TEL: 580.254.8512



WOODWARD
OKLAHOMA

June 6, 2016

To: Honorable Mayor and City Commissioners
Chairman and Trustees of the Woodward Municipal Authority

Budget Message FY 2016-17

The combined budgets for all municipal funds are presented in summary and detail for the coming fiscal year within the accompanying pages for your consideration. This message is required by law to provide a brief explanation of the budget and any major changes from the previous year.

The City of Woodward, the Woodward Municipal Authority, and all related component entities and departments are authorized to budget revenues and expenditures under the Municipal Budget Act, Title 11 O. S. 1979, Section 17-201 through 17-206, as may be revised. Accordingly, publishing the budget summary, proper notice, and the scheduled public hearing meet the statutory requirements. A copy of the Act is included for your reference.

Last year's budget message included the comment, "Woodward's economy is distinctly reflective of the recent major downturns experienced in the oil and gas industry sector." Never during my administration has that been proven truer! Our local economy has receded more than 17% over the past year. That factor necessitated timely management actions, such as a hiring freeze, to diminish the impact on municipal operations.

However, with continued declines in sales tax revenues we are compelled to implement deeper cuts to personnel costs. Within this budget is an overall 10% reduction in wage expenses that is accomplished through furlough mandates. Close watch will be given to revenue trends as we move through the coming year to determine if further actions are necessary.

We continually wrestle with major medical insurance costs for our employees. Our current provider has proven to offer an efficient plan, with sufficient coverage levels and adequate services. Yet, even with us participating in a large multi-user group, the costs to provide this benefit continue to grow. We have previously increased the amounts borne by employees when they opt for coverage above the individual only. Under our current financial circumstances, we are now requiring the employee to also incur 25% of the premium on their own health insurance fees.

"This Institution is an equal opportunity provider and employer."

Capital improvement projects contained within this budget are limited to the completion of the 34th Street revision, the City Hall reconstruction, major floodplain mitigation projects, and the completion of the railroad quiet zone. The majority of those costs are captured through dedicated sales taxes, while the stormwater projects will be funded through the new utility fees. We have also allocated capital funds for street and water / wastewater improvements during this year, which are contingent on available revenues.

The City of Woodward is fortunate to have a dedicated team of employees who are working through these difficult economic times with determination and confidence. That allows the citizens to receive the services and protection expected of their local government. This cooperative spirit is the single greatest asset of this organization.

All department supervisors were tasked to minimize their operational and capital requests in the development of this budget. As always, a tremendous amount of work has gone into the preparation of this document. I greatly appreciate the efforts of the City's staff in the process.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Alan Riffel", with a long horizontal flourish extending to the right.

Alan Riffel
City Manager

CITY OF WOODWARD
AND
WOODWARD MUNICIPAL AUTHORITY



Municipal Budget Act

Municipal Budget Act

§11-17-201. Short title.

This act may be cited as the "Municipal Budget Act".

Laws 1979, c. 111, § 1. 0

§11-17-202. Purpose of act.

The purpose of this act is to provide an alternate budget procedure for municipal governments which will:

1. Establish standard and sound fiscal procedures for the adoption and administration of budgets;
2. Make available to the public and investors sufficient information as to the financial conditions, requirements and expectations of the municipal government; and
3. Assist municipal governments to improve and implement generally accepted standards of finance management.

Laws 1979, c. 111, § 2.

§11-17-203. Application of act.

This act shall apply to any incorporated city or town which, by resolution of the governing body, opts to come under and comply with all its provisions and requirements. Once a municipality has selected the Municipal Budget Act to govern its budget procedures, the provisions of this act shall take precedence over any other state laws applicable to municipal budgets, except as may be provided otherwise in this act, and supersede any conflicting laws. Any action of a municipal governing body to implement, rescind or repeal the application of the Municipal Budget Act shall be effective as of the beginning or end of a budget year pursuant to this act.

Laws 1979, c. 111, § 3.

§11-17-203.1. Budget format.

A municipality that opts to prepare its budget pursuant to the Municipal Budget Act may select a budget format based on funds and departments or, in the alternative, it may select a format based on purpose. A purpose-based budget shall be subject to all other requirements of the Municipal Budget Act, except those requirements specifically related to budgeting by fund or as provided in Sections 4 and 5 of this act.

Added by Laws 2006, c. 314, § 1, eff. July 1, 2006.

§11-17-204. Definitions.

As used in this act, except as provided in Section 4 of this act:

1. "Account" means an entity for recording specific revenues or expenditures, or for grouping related or similar classes of revenues and expenditures and recording them within a fund or department;

2. "Appropriated fund balance" means any fund balance appropriated for a fund for the budget year;
3. "Appropriation" means an authorization to expend or encumber revenues and fund balance of a fund;
4. "Budget" means a plan of financial operations for a fiscal year, including an estimate of proposed expenditures for given purposes and the proposed means for financing them;
5. "Budget summary" means a tabular listing of revenues by source and expenditures by fund and by department within each fund for the budget year;
6. "Budget year" means the fiscal year for which a budget is prepared or being prepared;
7. "Chief executive officer" means the mayor of an aldermanic city or a strong-mayor-council city, the mayor of a town, or the city manager or chief administrative officer as it may be defined by applicable law, charter or ordinance;
8. "Current year" means the year in which the budget is prepared and adopted, or the fiscal year immediately preceding the budget year;
9. "Deficit" means the excess of a fund's current liabilities and encumbrances over its current financial assets as reflected by its books of account;
10. "Department" means a functional unit within a fund which carries on a specific activity, such as a fire department or a police department within a general fund;
11. "Estimated revenue" means the amount of revenues estimated to be received during the budget year in each fund for which a budget is prepared;
12. "Fiscal year" means the annual period for reporting fiscal operations which begins and ends on dates as the Legislature provides or as provided by law;
13. "Fund" means an independent fiscal and accounting entity with a self-balancing set of accounts to record cash and other financial resources, together with all liabilities, which are segregated for the purpose of carrying on specific activities or attaining certain objectives;
14. "Fund balance" means the excess of a fund's current financial assets over its current liabilities and encumbrances, as reflected by its books of account;
15. "Governing body" means the city council of a city, the board of trustees of a town, or the legislative body of a municipality as it may be defined by applicable law or charter provision;
16. "Immediate prior fiscal year" means the year preceding the current year;
17. "Levy" means to impose ad valorem taxes or the total amount of ad valorem taxes for a purpose or entity;

18. "Operating reserve" means that portion of the fund balance which has not been appropriated in a budget year; and

19. "Municipality" means any incorporated city or town. Added by Laws 1979, c. 111, § 4. Amended by Laws 1980, c. 226, § 2, emerg. eff. May 27, 1980; Laws 1995, c. 166, § 1, emerg. eff. May 4, 1995; Laws 2002, c. 98, § 1, eff. Nov. 1, 2002; Laws 2006, c. 314, § 2, eff. July 1, 2006.

§11-17-205. Annual budget - Preparation and submission - Assistance of officers, employees and departments.

At least thirty (30) days prior to the beginning of each fiscal year, a budget for the municipality shall be prepared by the chief executive officer and submitted to the governing body. The chief executive officer may require any other officer or employee who is charged with the management or control of any department or office of the municipality to furnish estimates for the fiscal year covering estimated revenues and expenditures of the department or office on or before a date set by the chief executive officer.

Laws 1979, c. 111, § 5.

§11-17-206. Requirements and contents of budget.

A. The municipal budget shall present a complete financial plan for the municipality and shall present information necessary and proper to disclose the financial position and condition of the municipality and the revenues and expenditures thereof, both past and anticipated.

B. Unless the budget is prepared in accordance with Sections 4 and 5 of this act, the budget shall be prepared by fund and department and shall contain the following contents:

1. The budget shall contain a budget summary;
2. It shall also be accompanied by a budget message which shall explain the budget and describe its important features;
3. The budget format shall be as provided by the governing body in consultation with the chief executive officer; and
4. It shall contain at least the following in tabular form for each fund, itemized by department and account within each fund:

- a. actual revenues and expenditures for the immediate prior fiscal year,
- b. revenues and expenditures for the current fiscal year as shown by the budget for the current year as adopted or amended, and
- c. estimates of revenues and expenditures for the budget year.

C. The estimate of revenues for any budget year shall include probable income by source which the municipality is legally empowered to collect or receive at the time the budget is

adopted. The estimate shall be based on a review and analysis of past and anticipated revenues of the municipality. Any portion of the budget of revenues to be derived from ad valorem property taxation shall not exceed the amount of tax which is available for appropriation, as finally determined by the county excise board, or which can or must be raised as required by law. The budget of expenditures for each fund shall not exceed the estimated revenues for each fund. No more than ten percent (10%) of the total budget for any fund may be budgeted for miscellaneous purposes. Included in the budget of revenues or expenditures for any fund may be amounts transferred from or to another fund. Any such interfund transfer must be shown as a disbursement from the one fund and as a receipt to the other fund.

D. Encumbrances for funds whose sole purpose is to account for grants and capital projects and/or any unexpended appropriation balances may be considered nonfiscal and excluded from the budget by the governing body, but shall be reappropriated to the same funds, accounts and for the same purposes for the successive fiscal year, unless the grant, project or purpose is designated or declared closed or completed by the governing body.

Added by Laws 1979, c. 111, § 6. Amended by Laws 2002, c. 98, § 2, eff. Nov. 1, 2002; Laws 2002, c. 440, § 1, eff. Nov. 1, 2002; Laws 2006, c. 314, § 3, eff. July 1, 2006.

§11-17-207. Monies received and expended must be accounted for by fund or account.

Any monies received or expended by a municipality must be accounted for by fund and account. Each municipality shall adopt an appropriation for the general fund and for all other funds established by the governing body pursuant to the provisions of Section 17-212 of this title. The municipal governing body shall determine the needs of the municipality for sinking fund purposes, pursuant to the provisions of Section 431 of Title 62 of the Oklahoma Statutes, Section 3017 of Title 68 of the Oklahoma Statutes, and Section 28 of Article 10 of the Oklahoma Constitution, and include these requirements in the debt service fund budget for the budget year.

Added by Laws 1979, c. 111, § 7. Amended by Laws 1984, c. 146, § 1, operative July 1, 1984; Laws 1991, c. 124, § 6, eff. July 1, 1991; Laws 2002, c. 98, § 3, eff. Nov. 1, 2002.

§11-17-208. Public hearing on proposed budget - Notice - Copies of proposed budget.

The municipal governing body shall hold a public hearing on the proposed budget no later than fifteen (15) days prior to the

beginning of the budget year. Notice of the date, time and place of the hearing, together with the proposed budget summary, shall be published in a newspaper of general circulation in the municipality not less than five (5) days before the date of the hearing. The municipal clerk shall make available a sufficient number of copies of the proposed budget as the governing body shall determine and have them available for review or for distribution or sale at the office of the municipal clerk. Whenever the total operating budget, not including debt service, does not exceed Twelve Thousand Dollars (\$12,000.00) per year, the proposed budget summary and notice may be posted at the governing body's principal headquarters in lieu of publication in a newspaper. At the public hearing on the budget any person may present to the governing body comments, recommendations or information on any part of the proposed budget.

Laws 1979, c. 111, § 8.

§11-17-209. Adoption of budget - Filing - Effective period - Use of appropriated funds - Levying tax.

A. After the hearing and at least seven (7) days prior to the beginning of the budget year, the governing body shall adopt the budget by resolution, or as any charter may require, at the level of classification as defined in Section 17-213 of this title. The governing body may add or increase items or delete or decrease items in the budget. In all cases the proposed expenditures shall not exceed the estimated revenues and appropriated fund balance for any fund.

B. The adopted budget shall be transmitted to the State Auditor and Inspector within thirty (30) days after the beginning of the fiscal year of the municipality and one copy shall be kept on file in the office of the municipal clerk. A copy of the municipality's sinking fund requirements shall be filed with the excise board of the county or counties in which the municipality is located.

C. The adopted budget shall be in effect on and after the first day of the fiscal year to which it applies. The budget as adopted and filed with the State Auditor and Inspector shall constitute an appropriation for each fund, and the appropriation thus made shall not be used for any other purpose except as provided by law.

D. At the time required by law, the county excise board shall levy the taxes necessary for the municipality's sinking fund for the budget year pursuant to Section 431 of Title 62 of the Oklahoma Statutes.

Added by Laws 1979, c. 111, § 9. Amended by Laws 1991, c. 124, § 7, eff. July 1, 1991; Laws 2002, c. 98, § 4, eff. Nov. 1, 2002.

§11-17-210. Protests - Failure to protest - Examination of filed budget.

Within fifteen (15) days after the filing of any municipal budget with the State Auditor and Inspector, any taxpayer may file protests against any levy of ad valorem taxes for creating sinking funds in the manner provided by this section and Sections 24104 through 24111 of Title 68 of the Oklahoma Statutes. The fifteen-day protest period begins upon the date the budget is received in the Office of the State Auditor and Inspector. After receipt of a taxpayer protest, the State Auditor and Inspector shall transmit by certified mail one copy of each protest to the municipal clerk, and one copy of each protest to the county treasurer and the excise board of each county in which the municipality is located. The taxpayer shall specify the grounds upon which the protest is based. Any protest filed by any taxpayer shall inure to the benefit of all taxpayers. Provided, the provisions of this section shall not delay any budget expenditures of a municipality if the amount of revenue from the ad valorem tax levy which is deposited in the municipal general fund is less than five percent (5%) of the total revenue accruing to the municipal general fund during the prior fiscal year. If no protest is filed by any taxpayer within the fifteen-day period, the budget and any appropriations thereof shall be deemed legal and final until amended by the governing body or the county excise board as authorized by law. Taxpayers shall have the right at all reasonable times to examine the budget on file with the municipal clerk or the State Auditor and Inspector for the purpose of filing protests in accordance with this section and Sections 24104 through 24111 of Title 68.

Laws 1979, c. 111, § 10, eff. Oct. 1, 1979; Laws 1980, c. 226, § 3, emerg. eff. May 27, 1980; Laws 1991, c. 124, § 8, eff. July 1, 1991.

§11-17-211. Expenditure of funds - Balances to be carried forward - Unlawful acts and liability therefor.

A. No expenditure may be incurred or made by any officer or employee which exceeds the fund balance for any fund. Any fund balance remaining in a fund at the end of the fiscal year shall be carried forward to the credit of the fund for the next fiscal year. No expenditure may be authorized or made by any officer or employee which exceeds the appropriation of any fund.

B. It shall be unlawful for any officer or employee of the municipality in any budget year:

1. To create or authorize creation of a deficit in any fund; or

2. To authorize, make or incur expenditures in excess of ninety percent (90%) of the appropriation for any fund of the budget as adopted or amended until revenues received, including the prior fiscal year's fund balance carried forward, totals an amount equal to at least ninety percent (90%) of the appropriation for the fund. Expenditures may then be made and authorized so long as any expenditure does not exceed any fund balance.

C. Any obligation that is contracted or authorized by any officer or employee in violation of this act shall become the obligation of the officer or employee himself and shall not be valid or enforceable against the municipality. Any officer or employee who violates this act shall forfeit his office or position and shall be subject to such civil and criminal punishments as are provided by law. Any obligation, authorization for expenditure or expenditure made in violation of this act shall be illegal and void.

Added by Laws 1979, c. 111, § 11. Amended by Laws 1991, c. 124, § 9, eff. July 1, 1991; Laws 1992, c. 371, § 2, eff. July 1, 1992; Laws 2002, c. 98, § 5, eff. Nov. 1, 2002.

§11-17-212. Funds - Establishment - Kinds.

A municipality shall establish funds consistent with legal and operating requirements. Each municipality shall maintain according to its own needs some or all of the following funds or ledgers in its system of accounts:

1. A general fund, to account for all monies received and disbursed for general municipal government purposes, including all assets, liabilities, reserves, fund balances, revenues and expenditures which are not accounted for in any other fund or special ledger account. All monies received by the municipality under the motor fuel tax or under the motor vehicle license and registration tax and earmarked for the street and alley fund may be deposited in the general fund and accounted for as a "street and alley account" within the general fund. Expenditures from this account shall be made as earmarked and provided by law. All references to the street and alley fund or to the special fund earmarked for state-shared gasoline and motor vehicle taxes may mean the street and alley account provided in this section;

2. Special revenue funds, as required, to account for the proceeds of specific revenue sources that are restricted by law to expenditures for specified purposes;

3. Debt service fund, which shall include the municipal sinking fund, established to account for the retirement of general obligation bonds or other long-term debt and payment of interest thereon and judgments as provided by law. Any monies

pledged to service general obligation bonds or other long-term debt must be deposited in the debt service fund;

4. Capital project funds, to account for financial resources segregated for acquisition, construction or other improvement related to capital facilities other than those accounted for in enterprise funds and nonexpendable trust funds;

5. Enterprise funds, to account for each utility or enterprise or other service, other than those operated as a department of the general fund, where the costs are financed primarily through user charges or where there is a periodic need to determine revenues earned, expenses incurred or net income for a service or program;

6. Trust and agency funds, to account for assets held by the municipality as trustee or agent for individuals, private organizations or other governmental units or purposes, such as a retirement fund or a cemetery perpetual care fund;

7. Internal service funds, to account for the financing of goods or services provided by one department or agency of the municipality to another department or agency, or to another government, on a cost reimbursement basis;

8. A ledger or group of accounts in which to record the details relating to the general fixed assets of the municipality;

9. A ledger or group of accounts in which to record the details relating to the general bonds or other long-term debt of the municipality; or

10. Such other funds or ledgers as may be established by the governing body.

Laws 1979, c. 111, § 12; Laws 1991, c. 124, § 10, eff. July 1, 1991.

§11-17-213. Funds - Classification of revenues and expenditures.

Each fund shall be made up of accounts for classifying revenues and expenditures. Revenues shall be classified separately by source. Expenditures shall be departmentalized within each fund and shall be classified into at least the following accounts:

1. Personal services, which may include expenses for salaries, wages, per diem or other compensation, fees, allowances or reimbursement for travel expenses, and related employee benefits, paid to any officer or employee for services rendered or for employment. Employee benefits may include employer contributions to a retirement system, insurance, sick leave, terminal pay or similar benefits;

2. Materials and supplies, which may include articles and commodities which are consumed or materially altered when used,

such as office supplies, operating supplies and repair and maintenance supplies, and all items of expense to any person, firm or corporation rendering a service in connection with repair, sale or trade of such articles or commodities;

3. Other services and charges, which may include all current expenses other than those listed in paragraphs 1, 2, 4, 5 or 6 of this section, such as services or charges for communications, transportation, advertising, printing or binding, insurance, public utility services, repairs and maintenance, rentals, miscellaneous items and all items of expenses to any person, firm or corporation rendering such services;

4. Capital outlays, which may include outlays which result in acquisition of or additions to fixed assets which are purchased by the municipality, including machinery and equipment, furniture, land, buildings, improvements other than buildings, and all construction, reconstruction, appurtenances or improvements to real property accomplished according to the conditions of a contract;

5. Debt service, which may include outlays in the form of debt principal payments, periodic interest payments, or related service charges for benefits received in part in prior fiscal periods as well as in current and future fiscal periods; and

6. Fund transfers, which may include permanent transfers of resources from one fund to another.

Added by Laws 1979, c. 111, § 13. Amended by Laws 1991, c. 124, § 11, eff. July 1, 1991; Laws 2002, c. 98, § 6, eff. Nov. 1, 2002.

§11-17-214. Funds - Operating reserve.

A municipality may create an operating reserve for the purpose of providing a fund or reserve out of which to meet emergency expenditures.

Laws 1979, c. 111, § 14.

§11-17-215. Transfer of unexpended or unencumbered appropriation - Limitations on encumbrances or expenditures.

A. The chief executive officer, or designee, as authorized by the governing body, may transfer any unexpended and unencumbered appropriation or any portion thereof from one department to another within the same fund; except that no appropriation for debt service or other appropriation required by law or ordinance may be reduced below the minimums required.

B. Any fund balance in an enterprise fund of the municipality may be transferred to another fund of the municipality as authorized by the governing body. Other interfund transfers may be made only as adopted or amended according to Section 17-206 or 17-216 of this title.

C. Whenever the necessity for maintaining any fund of a municipality has ceased to exist and a balance remains in the fund, the governing body may authorize the transfer of the balance to the general fund or any other designated fund, unless otherwise provided by law.

D. No encumbrance or expenditure may be authorized or made by any officer or employee which exceeds the available appropriation for each department within a fund.
Added by Laws 1979, c. 111, § 15. Amended by Laws 1980, c. 226, § 4, emerg. eff. May 27, 1980; Laws 1991, c. 124, § 12, eff. July 1, 1991; Laws 2002, c. 98, § 7, eff. Nov. 1, 2002.

§11-17-216. Supplemental appropriations to funds - Amendment of budget.

A. The governing body may amend the budget to make supplemental appropriations to any fund up to the amount of additional revenues which are available for current expenses for the fund due to:

1. Revenues received or to be received from sources not anticipated in the budget for that year;

2. Revenues received or to be received from anticipated sources but in excess of the budget estimates therefor; or

3. Unexpended and unencumbered fund balances on hand at the end of the preceding fiscal year which had not been anticipated or appropriated in the budget. Any appropriation authorizing the creating of an indebtedness shall be governed by the applicable provisions of Article 10 of the Oklahoma Constitution.

B. If at any time during the budget year it appears probable that revenues available will be insufficient to meet the amount appropriated, or that due to unforeseen emergencies there is temporarily insufficient money in a particular fund to meet the requirements of appropriation for the fund, the governing body shall take action as it deems necessary. For that purpose, it may amend the budget to reduce one or more appropriations or it may amend the budget to transfer money from one fund to another fund, but no appropriation for debt service may be reduced and no appropriation may be reduced by more than the amount of the unencumbered and unexpended balance thereof. No transfer shall be made from the debt service fund to any other fund except as may be permitted by the terms of the bond issue or applicable law.

C. A budget amendment as provided in this section authorizing supplemental appropriations or a decrease in the total appropriation of funds shall be adopted at a meeting of the governing body and filed with the municipal clerk and the State Auditor and Inspector.

Added by Laws 1979, c. 111, § 16. Amended by Laws 1991, c. 124, § 13, eff. July 1, 1991; Laws 2002, c. 98, § 8, eff. Nov. 1, 2002.

§11-17-217. Purpose-based budget - Definitions.

As used for a budget based on purpose:

1. "Appropriation" means an authorization to expend or encumber income and revenue provided for a purpose;
2. "Budget summary" means a tabular listing of revenues by source and expenditures by purpose for the budget year;
3. "Estimated revenue" means the amount of revenues estimated to be received during the budget year;
4. "Income and revenue provided" means the amount of estimated or actual income and revenue appropriated by the governing body of the municipality; and
5. "Purpose" means the specific program, project or activity for which the governing body provides an appropriation as listed in the budget.

Added by Laws 2006, c. 314, § 4, eff. July 1, 2006.

§11-17-218. Purpose-based budget - Procedures.

A municipality that selects a purpose-based budget format shall be subject to the following procedures in addition to other applicable provisions of the Municipal Budget Act:

1. Each municipality shall adopt an appropriation for each purpose as established by the governing body;
2. In all cases the appropriations shall not exceed the income and revenue provided by the governing body from estimated revenues and appropriated fund balance;
3. The adopted budget shall be in effect on and after the first day of the fiscal year to which it applies. The budget as adopted and filed with the State Auditor and Inspector shall constitute an appropriation for each purpose as defined by the governing body, and the appropriation thus made shall not be used for any other purpose except as provided by law;
4. The chief executive officer, or designee, as authorized by the governing body, may transfer any unexpended and unencumbered appropriation or any portion thereof from one purpose to another; except that no appropriation for debt service or other appropriation required by law or ordinance may be reduced below the minimums required;
5. No encumbrance or expenditure may be authorized or made by any officer or employee which exceeds the available appropriation for each purpose as defined by the governing body;
6. The governing body may amend the budget to make supplemental appropriations to any purpose up to the amount of

additional unappropriated income and revenues which become available during the fiscal year;

7. If at any time during the budget year it appears probable that revenues available will be insufficient to meet the amount appropriated, or that due to unforeseen emergencies there is temporarily insufficient money to meet the requirements of appropriation, the governing body shall take action as it deems necessary. For that reason, it may amend the budget to reduce one or more appropriations or it may amend the budget to transfer money from one purpose to another purpose, but no appropriation for debt service may be reduced and no appropriation may be reduced by more than the amount of the unencumbered and unexpended balance thereof. No transfer shall be made from the debt service fund to any other fund except as may be permitted by the terms of the bond issue or applicable law; and

8. A budget amendment as provided in this section authorizing supplemental appropriations or a decrease in the total appropriation of funds shall be adopted at a meeting of the governing body and filed with the municipal clerk and the State Auditor and Inspector.

Added by Laws 2006, c. 314, § 5, eff. July 1, 2006.

CITY OF WOODWARD

AND

WOODWARD MUNICIPAL AUTHORITY



Budget Resolutions

RESOLUTION NO. 2016-12

A RESOLUTION APPROVING THE CITY OF WOODWARD, OKLAHOMA BUDGET FOR THE FISCAL YEAR 2016-2017 AND ESTABLISHING BUDGET AMENDMENT AUTHORITY.

WHEREAS, The City of Woodward has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) in 11 O.S. Sections 17-201 through 17-216; and

WHEREAS, The Chief Executive Officer has prepared a budget for the fiscal year ending June 30, 2017 (FY 2016-2017) consistent with the Act; and

WHEREAS, the Act in Section 17-215 provides for the Chief Executive Officer of the City, or designee, as authorized by the governing body, to transfer any unexpended and unencumbered appropriation from one department to another with the same fund; and

WHEREAS, The budget has been formally presented to the Woodward City Commission at least 30 days prior to the start of the fiscal year in compliance with Section 17-205; and

WHEREAS, The Woodward City Commission has conducted a Public Hearing at least 15 days prior to the start of the fiscal year, and published notice of the Public Hearing in compliance with Section 17-208 of the Act; and

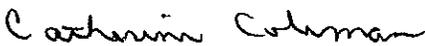
NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF WOODWARD, OKLAHOMA:

Section 1. The City Commission does hereby adopt the FY 2016-2017 Budget on the 20th day of June, 2016, as presented in the attached budget document.




Michelle Williamson, Mayor

ATTEST:


Catherine Coleman, City Clerk

RESOLUTION NO. 2016-13

A RESOLUTION APPROVING THE WOODWARD MUNICIPAL AUTHORITY OF WOODWARD, OKLAHOMA BUDGET FOR THE FISCAL YEAR 2016-2017 AND ESTABLISHING BUDGET AMENDMENT AUTHORITY

WHEREAS, The City of Woodward has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) in 11 O.S. Sections 17-201 through 17-216; and

WHEREAS, The Chief Executive Officer has prepared a budget for the fiscal year ending June 30, 2017 (FY 2016-2017) consistent with the Act;

WHEREAS, The Act in Section 17-215 provides for the Chief Executive Officer of the City, or designee, as authorized by the governing body, to transfer any unexpended and unencumbered appropriation from one department to another within the same fund; and

WHEREAS, The budget has been formally presented to the Woodward Municipal Authority at least 30 days prior to the start of the fiscal year, in compliance with Section 17-205; and

WHEREAS, The Woodward City Commission has conducted a Public Hearing at least 15 days prior to the start of the fiscal year, and published notice of the Public Hearing in compliance with Section 17-208 of the Act; and

NOW, THEREFORE, BE IT RESOLVED BY THE WOODWARD MUNICIPAL AUTHORITY OF WOODWARD, OKLAHOMA:

Section 1. The Woodward Municipal Authority does hereby adopt the FY 2016-2017 WMA Budget on the 20th day of June, 2016, as presented in the attached budget document.



ATTEST:

Catherine Coleman
Catherine Coleman, Secretary

Michelle Williamson
Michelle Williamson, Chairperson

CITY OF WOODWARD
AND
WOODWARD MUNICIPAL AUTHORITY



Organizational Chart

Organizational Model



CITY OF WOODWARD
AND
WOODWARD MUNICIPAL AUTHORITY



FY 2016-2017
Proposed Budget Summary

**CITY OF WOODWARD
BUDGET SUMMARY - ALL FUNDS
FISCAL YEAR 2016-17**

ALL BUDGETED FUNDS	GENERAL FUND	SPECIAL REVENUE FUNDS	ENTERPRISE FUND (WMA)	TOTALS
ESTIMATED RESOURCES				
Taxes	7,771,138	6,585,728	-	14,356,866
Licenses & Permits	41,261	-	-	41,261
Intergovernmental	318,631	2,102,678	-	2,421,309
Charges for Services	110,268	394,860	6,552,595	7,057,722
Fines Forfeitures	337,566	-	115,881	453,447
Interest	145,041	17,091	15,899	178,031
Non-Operating	-	-	827,712	827,712
Miscellaneous	229,967	150,548	67,922	448,437
Operating Transfers In	3,761,253	403,117	-	4,164,370
Subtotal - Revenues	12,715,127	9,654,021	7,580,008	29,949,156
OTHER RESOURCES				
Debt/Loan Proceeds	-	8,400,000	-	8,400,000
Restricted Prior Year Reserves	-	1,868,682	-	1,868,682
Unrestricted Prior Year Reserves	1,200,000	10,000	1,600,000	2,810,000
TOTAL ESTIMATED RESOURCES	13,915,127	19,932,703	9,180,008	43,027,838
ESTIMATED USES				
Non Departmental / Capital Projects / Grants	-	10,820,928	210,000	11,030,928
City Commission	41,555	-	-	41,555
Administration	573,486	-	-	573,486
City Attorney	75,240	-	-	75,240
Municipal Judge	39,050	-	-	39,050
City Treasurer	31,325	-	-	31,325
Code Enforcement	320,572	-	-	320,572
Information Technology	309,858	32,950	-	342,808
CVB	761,253	-	-	761,253
City Clerk	173,614	-	-	173,614
City Finance	316,874	-	-	316,874
City @ Large	1,312,505	-	50,000	1,362,505
City Court	86,799	-	-	86,799
Planning/Communications	29,241	-	-	29,241
BSGC	-	-	216,228	216,228
Library	398,235	-	-	398,235
Airport	-	667,005	-	667,005
Public Works Adm.	-	-	163,907	163,907
Utility Billing	-	-	366,175	366,175
Electrical	145,578	-	-	145,578
Event Complex	94,320	-	-	94,320
Sports & Recreation	513,439	20,500	-	533,939
Construction	117,664	-	-	117,664
Solid Waste	-	150,000	1,011,577	1,161,577
Parks	386,384	-	-	386,384
Cemetery	124,915	-	-	124,915
Street	605,943	340,000	-	945,943
Water	-	70,000	1,414,339	1,484,339
Waste Water	-	400,002	627,113	1,027,115
Building Maintenance	454,641	88,750	-	543,391
Fleet Management	244,306	-	-	244,306
Warehouse	-	1,400	101,619	103,019
Stormwater	-	-	404,896	404,896
Police Adm.	262,038	-	-	262,038
Dispatch	238,249	-	-	238,249
Traffic Patrol	1,696,873	-	-	1,696,873
Detectives	354,234	-	-	354,234
Animal Control	191,522	-	-	191,522
County E911	382,193	2,000	-	384,193
Fire Adm.	355,087	-	-	355,087
Fire Operations	1,685,147	18,000	-	1,703,147
Emergency Management	183,913	3,500	-	187,413
Senior Citizen Center	121,276	-	-	121,276
Kid's Inc.	127,189	5,000	-	132,189
Museum	110,177	-	-	110,177
Hospital	-	150,000	-	150,000
Debt Service	-	4,433,190	458,619	4,891,808
Operating Transfers	85,117	1,379,253	2,700,000	4,164,370
TOTAL ESTIMATED COST	12,949,812	18,582,478	7,724,473	39,256,763
OTHER USES				
Reserve for Capital Improvements	-	-	-	-
Reserve for Other Improvements	-	-	-	-
Reserve for Other Restricted Purposes	-	-	-	-
Reserve for Specific Fund Purposes	-	1,238,077	-	1,238,077
Reserve for Emergencies and Shortfalls	965,315	112,148	1,455,536	2,532,998
TOTAL ESTIMATED USES	13,915,127	19,932,703	9,180,008	43,027,839

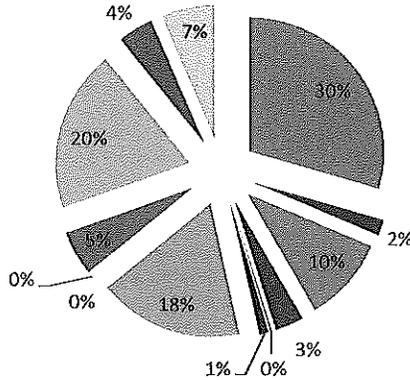
**CITY OF WOODWARD
ALL FUNDS BUDGET SUMMARY BY LINE ITEM
FISCAL YEAR 2016-17**

Description	Prior Year Actual	Budget Current	Expense YTD As of Feb 29, 2016	Expense Projected	Budget Proposed
SALARIES	7,129,346	7,616,119	4,847,150	6,779,598	7,300,506
STAND-BY	24,000	24,000	13,226	18,498	23,500
SICK LEAVE BUY BACK	26,376	20,752	-	-	24,481
MECHANIC WAGES	-	18,240	11,843	-	25,000
FURLOUGH SAVINGS	-	(6,760)	-	-	(722,303)
PART TIME	173,991	206,276	90,706	126,861	189,594
CALL BACK	16,250	16,250	-	-	16,250
OVERTIME	183,516	207,597	134,197	187,689	214,592
EDUCATION/CDL INCENTIVE	10,344	21,000	14,800	20,699	21,600
CITY'S SHARE FICA	575,666	611,186	352,196	492,582	523,275
WORKMEN'S COMP	401,720	474,044	264,953	370,564	470,416
HEALTH INSURANCE	2,355,938	1,973,657	1,171,834	1,611,065	1,688,577
CITY RETIREMENT	448,776	507,276	298,689	417,746	449,335
POLICE PENSION	191,891	194,358	112,203	156,927	161,572
FIREMAN PENSION	173,042	181,417	106,025	148,287	175,226
LONGEVITY	213,087	203,562	94,200	131,748	206,972
HOLIDAY PAY IN LIEU	147,989	150,975	103,924	145,348	148,740
UNEMPLOYMENT	16,000	17,000	392	548	17,500
EMT/HAZMAT PAY	23,678	20,100	13,400	18,741	21,900
RESERVE PAY	20,000	20,000	12,882	18,017	15,000
CAR ALLOWANCE	-	-	3,360	4,699	-
CLOTHING ALLOWANCE	37,605	40,976	26,910	37,636	40,520
SEVERANCE PAY	346,121	352,613	74,808	104,787	326,413
EXPENDABLE TOOLS	63,307	74,052	13,956	21,309	39,198
JANITORIAL SUPPLIES	56,071	78,250	30,811	46,253	58,990
OFFICE SUPPLIES	86,200	87,650	31,910	48,854	60,978
PETROLEUM	888,650	881,050	304,448	456,649	496,900
CHEMICALS/FERTILIZERS	101,320	131,570	43,182	96,750	107,800
SAFETY EQUIPMENT	45,015	74,060	36,962	55,518	55,000
FIREWORKS	14,000	34,000	17,500	28,249	20,000
REFERENCE MATERIALS	52,400	54,150	36,860	56,542	50,840
MATERIALS AND SUPPLIES	400,659	528,265	296,106	453,077	413,730
POSTAGE	18,550	40,850	11,211	19,718	32,000
PROGRAMMING	25,800	28,500	6,734	10,504	18,500
POOL OPERATING SUPPLIES	7,500	10,000	22	32	10,000
POLICE K-9 UNIT	3,500	4,000	720	1,080	2,500
CONTRACTUAL	747,908	1,571,297	999,521	2,067,710	1,652,116
POLICE HONOR GUARD	15,630	12,630	7,889	11,833	1,084
MOTIVE MAINTENANCE	237,775	295,800	124,637	192,027	229,670
NON-MOTIVE MAINTENANCE	975,995	588,965	156,422	495,617	464,622
REPAIRS FOR INSURANCE CLAIMS	53,500	57,500	15,764	23,645	40,000
RENTALS	32,000	34,000	16,146	24,218	29,250
MEDICAL	15,075	15,290	8,102	12,153	14,010
COMMUNICATIONS	171,045	202,558	150,937	231,219	251,543
ADVERTISING-PRINTING	63,105	78,605	58,524	96,859	61,884
WATER	200,000	200,000	125,161	187,731	160,000
NATURAL GAS	84,800	95,800	33,874	50,808	77,400
ELECTRICITY	951,400	1,082,300	486,168	759,996	927,100
LAKE SERVICES	23,000	26,000	11,882	19,472	6,400
INSURANCE-VEH,BLD,GL	372,764	368,893	170,611	517,647	355,000
INSURANCE-BONDS	2,900	2,000	1,325	1,987	1,825
UNIFORMS	61,835	72,355	26,009	39,011	49,155
TRAVEL & TRAINING	219,434	245,197	85,790	139,378	154,900
DUES & MEMBERSHIPS	51,214	58,643	30,738	50,345	44,277
INMATE SERVICES	42,475	27,950	4,501	6,751	27,000
CONTRIBUTIONS TO OTHERS	678,000	158,500	119,565	20,471	10,000
LANDFILL CHARGES	235,000	270,000	145,654	218,471	250,000
INDUSTRIAL PARK REASSIGN	104,280	-	-	-	83,500
UNCLASSIFIED	177,500	279,250	99,306	149,488	339,300
SAFETY COMMITTEE	20,000	36,100	17,416	26,123	25,880
CAPITAL OUTLAY	7,953,377	4,845,018	364,103	4,319,631	12,212,566
TRANSFERS	1,635,240	3,637,430	636,020	781,043	4,164,370
DEBT SERVICE	3,278,668	4,232,301	2,978,318	4,206,831	4,891,808
TOTAL ESTIMATED USES	32,682,228	33,391,419	15,452,501	26,735,040	39,229,763

**CITY OF WOODWARD
ALL BUDGETED FUNDS
FISCAL YEAR 2016-17**

ESTIMATED RESOURCES

General
Hotel/Motel
Limited Purpose
Restricted Revenue
Grant
Airport
Enterprise
Cemetery Care
Perpetual Care
Capital Project
Subtotal - Revenues
OTHER RESOURCES
Debt/Loan Proceeds
Restricted Prior Year Reserves
Unrestricted Prior Year Reserves
TOTAL ESTIMATED RESOURCES



General	12,715,127
Hotel/Motel	826,347
Limited Purpose	4,438,560
Restricted Revenue	1,486,464
Grant	102,678
Airport	474,295
Enterprise	7,580,008
Cemetery Care	7,427
Perpetual Care	250
Capital Project	2,318,000
<i>Subtotal - Revenues</i>	29,949,156
Debt/Loan Proceeds	8,400,000
Restricted Prior Year Reserves	1,868,682
Unrestricted Prior Year Reserves	2,810,000
TOTAL ESTIMATED RESOURCES	43,027,838

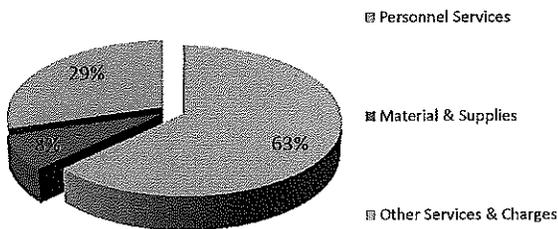
ESTIMATED USES

<u>Fund</u>	<u>PERSONNEL SERVICES</u>	<u>MATERIALS & SUPPLIES</u>	<u>OTHER SERVICES & CHARGES</u>	<u>CAPITAL OUTLAY</u>	<u>OPERATING TRANSFERS</u>	<u>DEBT SERVICE</u>	<u>TOTALS</u>
General	8,903,893	788,366	3,172,436	-	85,117	-	12,949,812
Hotel/Motel	-	-	-	-	761,253	-	761,253
Limited Purpose	-	-	-	209,900	300,000	4,346,185	4,856,085
Restricted Revenue	-	-	-	1,181,738	318,000	87,005	1,586,743
Grant	-	-	-	102,678	-	-	102,678
Airport	216,069	285,500	55,900	-	-	-	557,469
Enterprise	2,218,704	290,070	2,057,080	-	2,700,000	458,619	7,724,473
Cemetery Care	-	-	-	-	-	-	-
Perpetual Care	-	-	-	250	-	-	250
Capital Project	-	-	-	10,718,000	-	-	10,718,000
TOTAL ESTIMATED COST	11,338,666	1,363,936	5,285,416	12,212,566	4,164,370	4,891,808	39,256,763
	28.9%	3.5%	13.5%	31.1%	10.6%	12.5%	100.0%

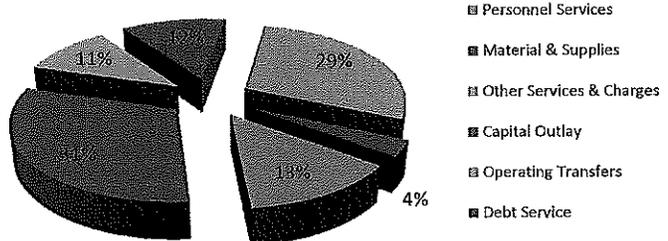
OTHER USES

Reserve for Capital Improvements	-
Reserve for Other Improvements	-
Reserve for Other Restricted Purposes	-
Reserve for Specific Fund Purposes	1,238,078
Reserve for Emergencies and Shortfalls	2,532,998
TOTAL ESTIMATED USES	43,027,839

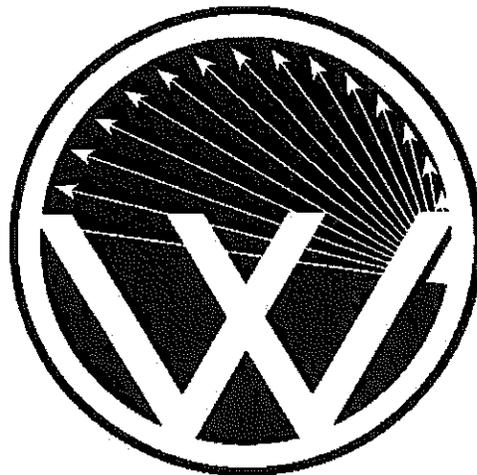
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AS A PERCENTAGE OF ALL COST



CITY OF WOODWARD
AND
WOODWARD MUNICIPAL AUTHORITY



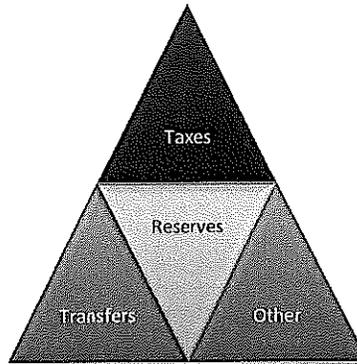
FY 2016-2017
Proposed Budget Detail

**CITY OF WOODWARD
GENERAL FUND BUDGET SUMMARY
FISCAL YEAR 2016-17**

ESTIMATED RESOURCES

REVENUES

Taxes	7,771,138
Licenses & Permits	41,261
Intergovernmental	318,631
Charges for Services	110,268
Fines & Forfeitures	337,566
Interest	145,041
Miscellaneous	229,967
Operating Transfers In	3,761,253
Subtotal - Revenues	12,715,127
OTHER RESOURCES	
Debt/Loan Proceeds	-
Restricted Prior Year Reserves	-
Unrestricted Prior Year Reserves	1,200,000
TOTAL ESTIMATED RESOURCES	13,915,127



ESTIMATED USES

	PERSONNEL SERVICES	MATERIALS & SUPPLIES	OTHER SERVICES & CHARGES	CAPITAL OUTLAY	OPERATING TRANSFERS	
Non Departmental	-	-	-	-	85,117	85,117
City Commission	16,231	-	25,324	-	-	41,555
Administration	530,031	3,440	40,015	-	-	573,486
City Attorney	-	-	75,240	-	-	75,240
Municipal Judge	-	-	39,050	-	-	39,050
City Treasurer	-	-	31,325	-	-	31,325
Code Enforcement	272,382	12,300	35,890	-	-	320,572
Information Technology	120,243	15,200	174,415	-	-	309,858
CVB	399,723	63,900	297,630	-	-	761,253
City Clerk	129,151	15,520	28,943	-	-	173,614
City Finance	243,859	7,900	65,115	-	-	316,874
City @ Large	500	-	1,312,005	-	-	1,312,505
City Court	78,684	2,720	5,395	-	-	86,799
Planning/Communications	17,126	1,500	10,615	-	-	29,241
BSGC	-	-	-	-	-	-
Library	271,187	81,100	45,948	-	-	398,235
Airport	-	-	-	-	-	-
Public Works Adm.	-	-	-	-	-	-
Utility Billing	-	-	-	-	-	-
Electrical	96,903	15,250	33,425	-	-	145,578
Events	44,954	12,700	36,666	-	-	94,320
Sports & Recreation	224,544	106,200	182,695	-	-	513,439
Construction	96,139	12,450	9,075	-	-	117,664
Solid Waste	-	-	-	-	-	-
Parks	300,014	43,600	42,770	-	-	386,384
Cemetery	87,840	23,700	13,375	-	-	124,915
Street	394,233	125,500	86,210	-	-	605,943
Water	-	-	-	-	-	-
Waste Water	-	-	-	-	-	-
Building Maintenance	366,346	53,680	34,615	-	-	454,641
Fleet Management	206,221	24,200	13,885	-	-	244,306
Warehouse	-	-	-	-	-	-
Police Adm.	218,223	5,800	38,015	-	-	262,038
Dispatch	199,569	2,500	36,180	-	-	238,249
Traffic Patrol	1,490,983	78,540	127,350	-	-	1,696,873
Detectives	338,489	4,200	11,545	-	-	354,234
Animal Control	160,807	14,190	16,525	-	-	191,522
County E911	291,213	4,000	86,980	-	-	382,193
Fire Adm.	302,974	8,888	43,225	-	-	355,087
Fire Operations	1,602,899	27,888	54,360	-	-	1,685,147
Emergency Management	118,023	10,250	55,640	-	-	183,913
Senior Citizen Center	85,561	6,500	29,215	-	-	121,276
Kid's Inc.	94,779	3,950	28,460	-	-	127,189
Museum	104,062	800	5,315	-	-	110,177
Hospital	-	-	-	-	-	-
TOTAL ESTIMATED USES	8,903,893	788,366	3,172,436	-	85,117	12,949,812
Reserve for Capital Improvements	-	-	-	-	-	-
Reserve for Other Improvements	-	-	-	-	-	-
Reserve for Other Restricted Purposes	-	-	-	-	-	-
Reserve for Specific Fund Purposes	-	-	-	-	-	-
Reserve for Emergencies and Shortfalls	-	-	-	-	-	965,315
TOTAL ESTIMATED USES	8,903,893	788,366	3,172,436	-	85,117	13,915,127

CITY OF WOODWARD
GENERAL FUND BUDGET REVENUE
FISCAL YEAR 2016-17

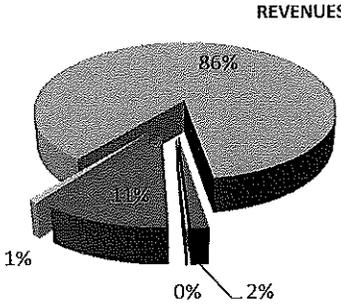
<i>ESTIMATED RESOURCES</i>	Budget Current	Revenue YTD	Revenue Projected	Budget Proposed
2% Sales Tax	6,860,271	4,523,685	5,904,914	5,904,914
Use Tax	670,663	469,781	626,374	626,374
Franchise Tax	778,739	555,690	740,920	740,920
Cigarette Tax	158,345	109,023	145,364	145,364
Electrical Sales	5,028	2,319	3,093	3,093
Weed Abatement	12,121	12,211	16,281	16,281
County E911	460,829	324,247	432,330	334,193
Licenses & Permits "City Clerk"	3,660	3,260	4,347	4,347
Licenses & Permits "Code Enforcement"	45,553	27,686	36,914	36,914
Beverage Tax	131,095	101,025	128,033	128,033
Violence Against Women Grant	-	-	-	-
Police "Security, Donations, Misc."	20,338	41,173	11,297	72,337
Police K-9 Unit	-	-	-	-
Motor Vehicle Tax	97,392	71,622	95,496	95,496
Gasoline Tax	22,625	17,854	23,806	23,806
Intergovernmental Grant Revenue	-	-	-	-
Cemetery 75%	23,773	23,585	20,780	20,780
Leases & Permits	18,693	12,697	16,929	16,929
Park	-	-	-	-
Crystal Beach Operations	71,039	72,419	72,559	72,559
Inventory Sales	-	-	-	-
Police Fines	493,515	245,763	293,018	293,018
Police Training & Assessment	14,440	7,472	9,963	9,963
Police Drug Seizures	1,240	-	-	-
Impound/Adoption Fee	10,008	4,755	6,340	6,340
Animal Drop-off/Disposal Fee	10,240	8,702	11,603	11,603
Juvenile Court Fines	13	10	13	13
Juvenile Court Cost	1,400	724	965	965
Library Fines	5,743	2,146	2,862	2,862
Library Copies	10,048	7,559	10,078	10,078
Library Non-Resident	880	542	723	723
Library Lost Items	1,045	526	701	701
Library Donations	8	-	-	-
Library Postage	229	192	256	256
Library Misc.	7	3	4	4
Library Short/Long	-	-	-	-
Interest	32,167	32,510	43,346	43,346
Bond Interest	-	-	-	-
Workers Comp Interest	100,000	-	-	100,000
Investment Income-T Bond	-	1,522	1,695	1,695
Misc. Revenue	75,000	36,995	49,327	37,000
WW County Salary Reimbursement	36,000	30,000	40,000	36,000
State Arts LGC Grant	-	-	-	-
Short/Over	25	(0)	(0)	25
Police K-9 Misc.	140	30	40	40
Youth at Risk Federal Grant	-	-	-	-
Civil Defense Emergency Mgm Grant	24,585	12,928	17,237	17,237
High School Officer	131,976	-	-	82,212
Walking Trail Donations	-	-	-	-
Fireworks Donations	4,500	-	-	4,500
Insurance Receipts	100,000	19,492	25,990	50,000
Kids. Inc., Utilities	-	-	-	-
Tourism Donations	-	-	-	-
Fire Department Donations	-	-	-	-
Transfer from WMA Operations	2,700,000	-	-	2,700,000
Transfer from WMA Sales Tax	300,000	-	-	300,000
Transfer from Hotel/Motel	989,108	736,004	981,339	761,253
Residual Equity	-	-	-	1,200,000
Transfer from Other Funds	-	-	-	-
TOTAL ESTIMATED RESOURCES	14,422,482	7,516,152	9,774,936	13,912,173

**CITY OF WOODWARD
ENTERPRISE FUND BUDGET SUMMARY
FISCAL YEAR 2016-17**

ESTIMATED RESOURCES

REVENUES

Taxes	-
Licenses & Permits	-
Intergovernmental	-
Charges for Services	6,652,695
Fines & Forfeitures	115,881
Interest	15,899
Rental/Lease	827,712
Miscellaneous	67,922
Operating Transfers	-
Subtotal - Revenues	7,580,008
OTHER RESOURCES	
Debt/Loan Proceeds	-
Restricted Prior Year Reserves	-
Unrestricted Prior Year Reserves	1,600,000
TOTAL ESTIMATED RESOURCES	9,180,008



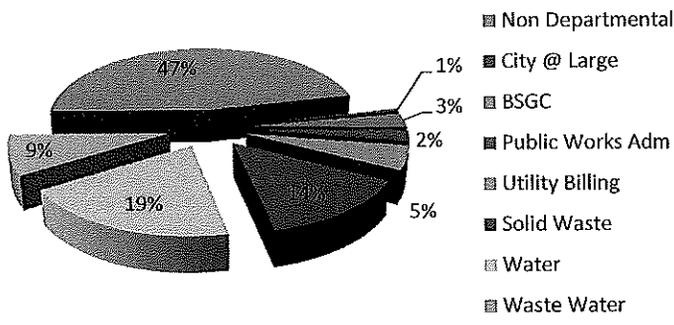
ESTIMATED USES

	PERSONNEL SERVICES	MATERIALS & SUPPLIES	OTHER SERVICES & CHARGES	CAPITAL OUTLAY	OPERATING TRANSFERS	DEBT SERVICE	
Non Departmental	-	-	210,000	-	2,700,000	458,619	3,368,619
City @ Large	-	25,000	25,000	-	-	-	50,000
BSGC	86,613	5,000	124,615	-	-	-	216,228
Public Works Adm	129,392	4,100	30,415	-	-	-	163,907
Utility Billing	270,740	8,720	86,715	-	-	-	366,175
Solid Waste	610,257	65,050	336,270	-	-	-	1,011,577
Water	531,724	140,700	741,915	-	-	-	1,414,339
Waste Water	365,238	38,000	223,875	-	-	-	627,113
Warehouse	87,844	3,500	10,275	-	-	-	101,619
Stormwater	136,896	-	268,000	-	-	-	404,896
Hospital	-	-	-	-	-	-	-
TOTAL ESTIMATED COST	2,218,704	290,070	2,057,080	-	2,700,000	458,619	7,724,473

OTHER USES

Reserve for Capital Improvements	-	-	-	-	-	-	-
Reserve for Other Improvements	-	-	-	-	-	-	-
Reserve for Other Restricted Purposes	-	-	-	-	-	-	-
Reserve for Specific Fund Purposes	-	-	-	-	-	-	-
Reserve for Emergencies and Shortfalls	-	-	-	-	-	-	1,455,536
TOTAL ESTIMATED USES	2,218,704	290,070	2,057,080	-	2,700,000	458,619	9,180,008

ESTIMATED USES



CITY OF WOODWARD
SPECIAL REVENUE FUNDS BUDGET SUMMARY
FISCAL YEAR 2016-17

SPECIAL REVENUE FUNDS:

ESTIMATED RESOURCES

	HOTEL/MOTEL TAX	LIMITED PURPOSE SALES TAX	RESTRICTED REVENUE SALES TAX	CAPITAL PROJECT	GRANTS	AIRPORT	CEMETERY CARE	PERPETUAL CARE	TOTALS
Taxes	674,147	4,433,685	1,477,895	-	-	-	-	-	6,585,728
Licenses & Permits	-	-	-	-	-	-	-	-	-
Intergovernmental	-	-	-	2,000,000	102,678	-	-	-	2,102,678
Charges for Services	-	-	-	-	-	387,933	6,927	-	394,860
Fines & Forfeitures	-	-	-	-	-	-	-	-	-
Interest	2,200	4,875	8,569	-	-	697	500	260	17,091
Rental/Lease	-	-	-	-	-	-	-	-	-
Miscellaneous	150,000	-	-	-	-	548	-	-	150,548
Operating Transfers	-	-	-	-	-	85,117	-	-	403,117
Subtotal - Revenues	826,347	4,438,560	1,486,464	2,318,000	102,678	474,295	7,427	250	9,664,021
OTHER RESOURCES									
Debt/Loan Proceeds	-	-	-	8,400,000	-	-	-	-	8,400,000
Restricted Prior Year Reserves	130,000	530,000	1,000,000	-	-	195,322	-	13,360	1,868,682
Unrestricted Prior Year Reserves	-	-	-	-	-	-	10,000	-	10,000
TOTAL ESTIMATED RESOURCES	956,347	4,968,560	2,486,464	10,718,000	102,678	669,617	17,427	13,610	19,932,703

ESTIMATED USES

Personnel Services	-	-	-	-	-	216,069	-	-	216,069
Material & Supplies	-	-	-	-	-	285,500	-	-	285,500
Other Services & Charges	-	-	-	-	-	55,900	-	-	55,900
Capital Outlay	-	209,900	1,181,738	10,718,000	102,678	-	-	250	12,212,566
Operating Transfers	761,253	300,000	318,000	-	-	-	-	-	1,379,253
Transfer to Debt Service	-	4,346,185	87,005	-	-	-	-	-	4,433,190
TOTAL ESTIMATED COST	761,253	4,856,085	1,586,743	10,718,000	102,678	557,469	-	250	18,582,478
Reserve for Capital Improvements	-	-	-	-	-	-	-	-	-
Reserve for Other Improvements	-	-	-	-	-	-	-	-	-
Reserve for Other Restricted Purposes	-	-	-	-	-	-	-	-	-
Reserve for Specific Fund Purposes	195,094	112,475	899,721	-	-	-	17,427	13,360	1,238,077
Reserve for Emergencies and Shortfalls	-	-	-	-	-	112,148	-	-	112,148
TOTAL ESTIMATED USES	956,347	4,968,560	2,486,464	10,718,000	102,678	669,617	17,427	13,610	19,932,703

CITY OF WOODWARD
HOTEL MOTEL FUND
FISCAL YEAR 2016-17

ESTIMATED RESOURCES

REVENUES

Taxes	674,147
Licenses & Permits	-
Intergovernmental	-
Charges for Services	-
Fines & Forfeitures	-
Interest	2,200
Rental/Lease	-
Miscellaneous	150,000
Operating Transfers	-
Subtotal - Revenues	<u>826,347</u>

OTHER RESOURCES

Debt/Loan Proceeds	-
Restricted Prior Year Reserves	130,000
Unrestricted Prior Year Reserves	-
TOTAL ESTIMATED RESOURCES	<u><u>956,347</u></u>

ESTIMATED USES

Personnel Services	-
Materials & Supplies	-
Other Charges & Services	-
Capital Outlay	-
Transfers	761,253
TOTAL ESTIMATED COST	<u>761,253</u>

OTHER USES

Reserve for Capital Improvements	-
Reserve for Other Improvements	-
Reserve for Other Restricted Purposes	-
Reserve for Specific Fund Purposes	195,094
Reserve for Emergencies and Shortfalls	-
TOTAL ESTIMATED USES	<u><u>956,347</u></u>

CITY OF WOODWARD
WMA LIMITED PURPOSE SALES TAX FUND
BUDGET SUMMARY
FISCAL YEAR 2016-17

ESTIMATED RESOURCES	Prior Year Actual	Current Budget	Current Projection	Proposed Budget
Taxes	4,659,860	5,145,203	4,433,685	4,433,685
Licenses & Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	-	-	-	-
Fines & Forfeitures	-	-	-	-
Interest	678	5,957	4,875	4,875
Rental/Lease	-	-	-	-
Miscellaneous	-	-	-	-
Operating Transfers	250,000	-	504,994	-
Subtotal - Revenues	4,910,538	5,151,160	4,943,555	4,438,560
OTHER RESOURCES				
Debt/Loan Proceeds	-	-	-	-
Restricted Prior Year Reserves	2,000,000	688,063	-	530,000
Unrestricted Prior Year Reserves	-	-	-	-
TOTAL ESTIMATED RESOURCES	6,910,538	5,839,223	4,943,555	4,968,560
ESTIMATED USES	Prior Year Actual	Current Budget	Current Projection	Proposed Budget
Non Departmental	-	-	-	-
City Commission	-	-	-	-
Administration	-	-	-	-
City Attorney	-	-	-	-
Municipal Judge	-	-	-	-
City Treasurer	-	-	-	-
Code Enforcement	-	-	-	-
Information Technology	-	-	-	-
CVB	-	-	-	-
City Clerk	-	-	-	-
City Finance	-	-	-	-
City @ Large	-	-	-	-
City Court	-	-	-	-
Planning/Communications	-	-	-	-
BSGC	-	-	-	-
Library	-	-	-	-
Airport	-	-	-	59,900
Public Works Adm.	-	-	-	-
Utility Billing	-	-	-	-
Event Complex	-	-	-	-
Sports & Recreation	-	-	-	-
Construction	-	-	-	-
Solid Waste	-	-	-	-
Parks	3,209,159	-	-	-
Cemetery	-	-	-	-
Streets	-	-	-	-
Water	-	-	-	-
Waste Water	-	-	-	-
Building Maintenance	-	392,600	392,600	-
Fleet Management	-	-	-	-
Warehouse	-	-	-	-
Police Adm.	-	-	-	-
Dispatch	-	-	-	-
Traffic Patrol	-	-	-	-
Detectives	-	-	-	-
Animal Control	-	-	-	-
County E911	-	-	-	-
Fire Adm.	-	-	-	-
Fire Operations	-	-	-	-
Emergency Management	-	-	-	-
Senior Citizen Center	-	-	-	-
Kid's Inc.	-	-	-	-
Museum	-	-	-	-
Hospital	126,700	-	-	150,000
Transfer to Debt Service	2,741,410	3,886,155	3,886,155	4,346,185
Operating Transfers	600,000	800,000	800,000	300,000
TOTAL ESTIMATED COST	6,677,269	5,078,755	5,078,755	4,856,085
OTHER USES				
Reserve for Capital Improvements	-	-	-	-
Reserve for Other Improvements	-	-	-	-
Reserve for Other Restricted Purposes	-	-	-	-
Reserve for Specific Fund Purposes	233,269	760,468	(135,200)	112,475
Reserve for Emergencies and Shortfalls	-	-	-	-
TOTAL ESTIMATED USES	6,910,538	5,839,223	4,943,555	4,968,560

**CITY OF WOODWARD
RESTRICTED SALES TAX FUND
BUDGET SUMMARY
FISCAL YEAR 2016-17**

ESTIMATED RESOURCES	Prior Year Actual	Current Budget	Current Projection	Proposed Budget
Taxes	1,867,136	1,715,068	1,477,895	1,477,895
Licenses & Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	-	-	-	-
Fines & Forfeitures	-	-	-	-
Interest	7,484	8,200	8,569	8,569
Rental/Lease	-	-	-	-
Miscellaneous	-	-	-	-
Operating Transfers	534,720	-	-	-
Subtotal - Revenues	2,409,340	1,723,268	1,486,464	1,486,464
OTHER RESOURCES				
Debt/Loan Proceeds	-	-	-	-
Restricted Prior Year Reserves	1,563,622	1,483,028	1,762,143	1,000,000
Unrestricted Prior Year Reserves	-	-	-	-
TOTAL ESTIMATED RESOURCES	3,972,962	3,206,296	3,248,607	2,486,464
ESTIMATED USES	Prior Year Actual	Current Budget	Current Projection	Proposed Budget
Non Departmental	662,671	689,945	164,558	-
City Commission	-	-	-	-
Administration	-	-	-	-
City Attorney	-	-	-	-
Municipal Judge	-	-	-	-
City Treasurer	-	-	-	-
Code Enforcement	-	-	-	-
Information Technology	117,858	-	-	32,950
CVB	-	-	-	-
City Clerk	9,195	-	-	-
City Finance	1,752	-	-	-
City @ Large	89,758	-	-	-
City Court	-	-	-	-
Planning/Communications	-	-	-	-
BSGC	-	-	-	-
Library	18,902	-	-	-
Airport	53,665	-	-	49,636
Public Works Adm.	-	-	-	-
Utility Billing	-	-	-	-
Event Complex	-	-	-	-
Sports & Recreation	181,106	-	-	20,500
Construction	10,548	-	-	-
Solid Waste	9,450	-	-	150,000
Parks	291,486	-	-	-
Cemetery	55,638	-	-	-
Streets	954,905	-	-	340,000
Water	20,906	-	-	70,000
Waste Water	-	-	-	400,002
Building Maintenance	124,793	-	-	88,750
Fleet Management	26,800	-	-	-
Warehouse	11,374	-	-	1,400
Police Adm.	-	-	-	-
Dispatch	-	-	-	-
Traffic Patrol	130,539	-	-	-
Detectives	-	-	-	-
Animal Control	27,546	-	-	-
County E911	-	-	-	2,000
Fire Adm.	731	-	-	-
Fire Operations	187,672	-	-	18,000
Emergency Management	561	-	-	3,500
Senior Citizen Center	12,710	-	-	-
Kid's Inc.	78,620	-	-	5,000
Museum	-	-	-	-
Hospital	-	-	-	-
Transfer to Debt Service	-	87,005	87,005	87,005
Operating Transfers	-	-	-	318,000
TOTAL ESTIMATED COST	3,079,186	689,945	164,558	1,586,743
OTHER USES				
Reserve for Capital Improvements	-	-	-	-
Reserve for Other Improvements	-	-	-	-
Reserve for Other Restricted Purposes	-	-	-	-
Reserve for Specific Fund Purposes	893,776	2,516,351	3,084,049	899,721
Reserve for Emergencies and Shortfalls	-	-	-	-
TOTAL ESTIMATED USES	3,972,962	3,206,296	3,248,607	2,486,464

CITY OF WOODWARD
 CAPITAL PROJECT FUND
 BUDGET SUMMARY
 FISCAL YEAR 2016-17

ESTIMATED RESOURCES

Taxes	-
Licenses & Permits	-
Intergovernmental	-
<i>Grants-ODOT</i>	2,000,000
Charges for Services	-
Fines & Forfeitures	-
Interest	-
Rental/Lease	-
Miscellaneous	-
Operating Transfers	318,000
Subtotal - Revenues	<u>2,318,000</u>
OTHER RESOURCES	
Debt/Loan Proceeds	-
<i>34th Street</i>	1,750,000
<i>City Hall Lease</i>	3,500,000
<i>Stormwater Drainage</i>	3,150,000
Restricted Prior Year Reserves	-
Unrestricted Prior Year Reserves	-
TOTAL ESTIMATED RESOURCES	<u><u>10,718,000</u></u>

ESTIMATED USES

Non Departmental	-
City @ Large	-
<i>City Hall</i>	3,500,000
<i>Quiet Zone</i>	100,000
<i>StreetScape (Under Grant Fund)</i>	-
Airport	
<i>Round Top Hangar Door</i>	-
Parks	-
Streets	
<i>Domion Plaza Street</i>	218,000
<i>34th Street Enhancement</i>	3,750,000
Stormwater	-
<i>Stormwater Drainage</i>	3,150,000
Water	
<i>8th Street Water Line Extension</i>	-
Fire	
<i>Central Fire Station</i>	-
Transfers	-
TOTAL ESTIMATED COST	<u>10,718,000</u>
OTHER USES	
Reserve for Capital Improvements	-
Reserve for Other Improvements	-
Reserve for Other Restricted Purposes	-
Reserve for Specific Fund Purposes	-
Reserve for Emergencies and Shortfalls	-
TOTAL ESTIMATED USES	<u><u>10,718,000</u></u>

CITY OF WOODWARD
GRANT FUND
BUDGET SUMMARY
FISCAL YEAR 2016-17

ESTIMATED RESOURCES

Taxes	
Licenses & Permits	
Intergovernmental	
County - Emergency Mgmt.	42,000
State - Emergency Mgmt.	24,100
Federal - Emergency Mgmt.	-
Emergency Personnel	23,000
OAC - Arts Grant	
State Aid - Library	13,578
AIP 34001080112013	
AIP 34001080122014	-
OAC-ODAL Project	-
Charges for Services	-
Fines & Forfeitures	-
Interest	-
Rental/Lease	-
Miscellaneous	-
Operating Transfers	-
Subtotal - Revenues	102,678
OTHER RESOURCES	
Debt/Loan Proceeds	-
Restricted Prior Year Reserves	-
Unrestricted Prior Year Reserves	-
TOTAL ESTIMATED RESOURCES	102,678

ESTIMATED USES

ODOT - 'Tree Grant	-
County - Emergency Mgmt.	89,100
State - Emergency Mgmt.	-
Federal - Emergency Mgmt.	-
OAC - Arts Grant	
State Aid - Library	13,578
AIP 34001080112013	
AIP 34001080122014	-
OAC-ODAL Project	-
Transfers	-
TOTAL ESTIMATED COST	102,678

OTHER USES

Reserve for Capital Improvements	-
Reserve for Other Improvements	-
Reserve for Other Restricted Purposes	-
Reserve for Specific Fund Purposes	-
Reserve for Emergencies and Shortfalls	-
TOTAL ESTIMATED USES	102,678

CITY OF WOODWARD
WOODWARD MUNICIPAL AIRPORT
FISCAL YEAR 2016-17

ESTIMATED RESOURCES

REVENUES	Prior Year Actual	Current Budget	Current Projection	Proposed Budget
Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	784,783	647,085	500,867	387,933
Fines & Forfeitures	-	-	-	-
Interest	155	1,175	697	697
Rental/Lease	-	-	-	-
Miscellaneous	3,254	240	548	548
Operating Transfers	178,629	85,117	-	85,117
Subtotal - Revenues	966,821	733,617	502,111	474,295
OTHER RESOURCES				
Debt/Loan Proceeds	-	-	-	-
Restricted Prior Year Reserves	-	195,322	-	195,322
Unrestricted Prior Year Reserves	-	-	-	-
TOTAL ESTIMATED RESOURCES	966,821	928,939	502,111	669,617

ESTIMATED USES

	Prior Year Actual	Current Budget	Current Projection	Proposed Budget
Personnel Services	151,064	196,061	175,678	216,069
Materials & Supplies	523,624	531,050	276,774	285,500
Other Charges & Services	67,681	63,200	53,194	55,900
Capital Outlay	-	-	-	-
Transfers	-	-	-	-
TOTAL ESTIMATED COST	742,369	790,311	505,646	557,469

OTHER USES

Reserve for Capital Improvements	-	-	-	-
Reserve for Other Improvements	-	-	-	-
Reserve for Other Restricted Purposes	-	-	-	-
Reserve for Specific Fund Purposes	224,452	-	-	-
Reserve for Emergencies and Shortfalls	-	138,628	(3,535)	112,148
TOTAL ESTIMATED USES	966,821	928,939	502,111	669,617

CITY OF WOODWARD
CEMETERY CARE FUND
BUDGET SUMMARY
FISCAL YEAR 2016-17

ESTIMATED RESOURCES

Taxes	-
Licenses & Permits	-
Intergovernmental	-
Charges for Services	6,927
Fines & Forfeitures	-
Interest	500
Rental/Lease	-
Miscellaneous	-
Operating Transfers	-
<i>Subtotal - Revenues</i>	7,427
<i>OTHER RESOURCES</i>	
Debt/Loan Proceeds	-
Restricted Prior Year Reserves	-
Unrestricted Prior Year Reserves	10,000
<i>TOTAL ESTIMATED RESOURCES</i>	17,427

ESTIMATED USES

Cemetery	-
Capital Outlay	-
Transfers	-
<i>TOTAL ESTIMATED COST</i>	-

OTHER USES

Reserve for Capital Improvements	-
Reserve for Other Improvements	-
Reserve for Other Restricted Purposes	-
Reserve for Specific Fund Purposes	17,427
Reserve for Emergencies and Shortfalls	-
<i>TOTAL ESTIMATED USES</i>	17,427

CITY OF WOODWARD
 PERPETUAL CARE FUND
 BUDGET SUMMARY
 FISCAL YEAR 2016-17

ESTIMATED RESOURCES

Taxes	-
Licenses & Permits	-
Intergovernmental	-
Charges for Services	-
Fines & Forfeitures	-
Interest	250
Rental/Lease	-
Miscellaneous	-
Operating Transfers	-
Subtotal - Revenues	250
OTHER RESOURCES	
Debt/Loan Proceeds	-
Restricted Prior Year Reserves	13,360
Unrestricted Prior Year Reserves	-
TOTAL ESTIMATED RESOURCES	13,610

ESTIMATED USES

Cemetery	-
Capital Outlay	250
Transfers	-
TOTAL ESTIMATED COST	250

OTHER USES

Reserve for Capital Improvements	-
Reserve for Other Improvements	-
Reserve for Other Restricted Purposes	-
Reserve for Specific Fund Purposes	13,360
Reserve for Emergencies and Shortfalls	-
TOTAL ESTIMATED USES	13,610

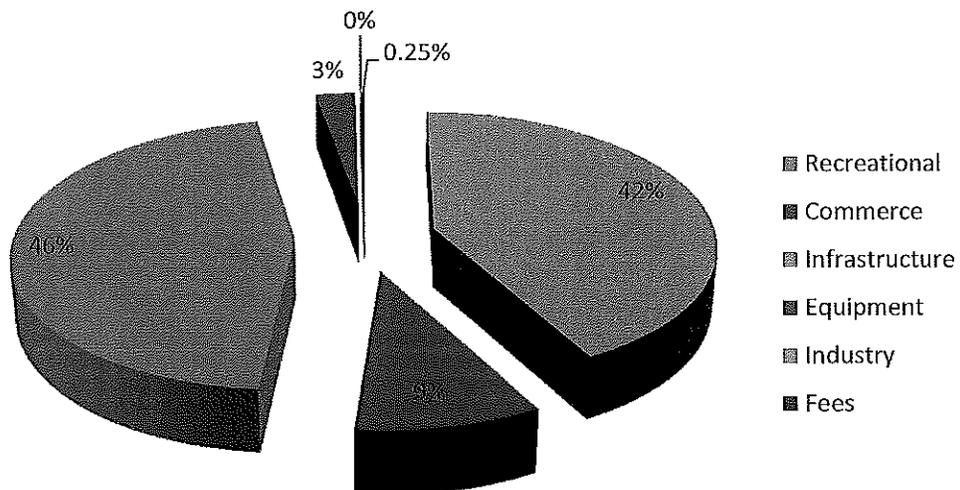
CITY OF WOODWARD
DEBT SERVICE FUND
FISCAL YEAR 2016-17

ESTIMATED RESOURCES

Transfers In		
General Fund		-
Limited Purpose Fund	4,346,185	
Restricted Revenue Fund	87,005	
Enterprise Fund	458,619	
Hotel/Motel Fund		-
Interest		-
Miscellaneous		-
TOTAL ESTIMATED RESOURCES		4,891,808

ESTIMATED USES

Series 2006 Note	"Park"	711,639
Series 2007 Note	"Park"	732,603
Series 2008 Note	"Park"	425,979
MUSCO Lease/Purchase	"Park Lighting"	107,396
Capital One Lease/Purchase	"Park Lighting"	85,918
USDA/SEB Notes	"Conference Center"	456,039
OIFA Note	"Deepwater"	-
TCF Lease	"BSGC"	4,820
Yamaha Lease	"BSGC"	34,488
Series 2015 Note	"34th Street Enhancement"	491,580
OWRB Note	"Sanitation Line"	105,356
OWRB Note	"South Water Field"	104,991
FNB Note	"Ladder Truck"	87,005
Series 2013 Note	"Fire Station"	914,860
Series 2015 Lease	"City Hall"	408,171
<u>Series 2016 Note</u>	"Stormwater"	208,964
Trustee Fees		12,000
TOTAL ESTIMATED USES		4,891,808



CITY OF WOODWARD

AND

WOODWARD MUNICIPAL AUTHORITY



FY 2016-2017
Capital Improvement Plan

City of Woodward, Oklahoma
Capital Improvement Plan
 2017 thru 2021

DEPARTMENT SUMMARY

Department	2017	2018	2019	2020	2021	Total
Airport	829,750	770,210	300,000	739,120		2,639,080
Animal Control			1,000,000			1,000,000
Building Maintenance	93,950		200,000			293,950
Cemetery		425,000				425,000
City at Large	180,000	685,000	810,000	265,000	265,000	2,205,000
Code Enforcement		15,000	15,000	15,000	15,000	60,000
Construction		50,000				50,000
CVB		125,000	420,000			545,000
Emergency Management		350,000	50,000			400,000
Environmental	3,877,000	75,000	75,000	1,075,000	75,000	5,177,000
Fire Adm.		400,000				400,000
Hospital	150,000		243,115			393,115
Information Technology	50,000	320,000	150,000	150,000		670,000
Museum	25,000					25,000
Parks		421,000	121,000	80,000	5,000,000	5,622,000
Police Adm.		50,000	1,050,000	100,000		1,200,000
Solid Waste		15,000				15,000
Sports & Recreation		125,000		350,000		475,000
Streets	4,025,000	1,830,000	1,125,000	1,750,000	1,500,000	10,230,000
Utility Billing		63,000				63,000
Waste Water	400,000	1,000,000	350,000			1,750,000
Water		660,500	660,500	650,000	350,000	2,321,000
TOTAL	9,630,700	7,379,710	6,569,615	5,174,120	7,205,000	35,959,145

City of Woodward, Oklahoma

Capital Improvement Plan

2017 thru 2021

PROJECTS BY DEPARTMENT

Department	Project#	Priority	2017	2018	2019	2020	2021	Total
Airport								
Acquire Tracts U1-U8	441-005	4		55,500				55,500
Construct Taxiway	441-006	5				739,120		739,120
Jet Fuel Tank Spill Containment Area	441-009	3		80,000				80,000
Fuel Farm retaining wall/fence	441-010	4		50,000				50,000
Self-serve Avgas	441-011	5			300,000			300,000
Crosswinds Runway & Taxi Lane to 1735	441-013	2	829,750					829,750
Taxiway Lighting	441-014	2		584,710				584,710
Airport Total			829,750	770,210	300,000	739,120		2,639,080
Animal Control								
New Dog Pound	476-001	4			1,000,000			1,000,000
Animal Control Total					1,000,000			1,000,000
Building Maintenance								
Pioneer Room	467-001	5			200,000			200,000
Whittling Building	467-002	3	27,250					27,250
IMS Building (Paint)	467-003	3	21,700					21,700
IMS Building (Roof)	467-004	3	45,000					45,000
Building Maintenance Total			93,950		200,000			293,950
Cemetery								
Acquire Land for Cemetery	463-001	3		200,000				200,000
Cemetery Roads	463-002	3		225,000				225,000
Cemetery Total				425,000				425,000
City at Large								
Comprehensive Plan Implementation/Management	423-002	3	50,000	50,000	50,000			150,000
Land Development Code	423-003	3	15,000					15,000
Design Standards for Neighborhoods	423-004	3		35,000				35,000
Woodward County Adoption of Comprehensive Plan	423-005	3		25,000				25,000
8th Street-270 Town/Commerce Centers	423-006	3			20,000			20,000
Trails Master Plan	423-007	3	15,000					15,000
Wayfinding Program	423-008	2		35,000				35,000
Small Business Incubator	423-009	3		150,000	150,000			300,000
Arts Culture Incubator	423-010	3		75,000	75,000			150,000
Housing Market Study	423-011	3		35,000				35,000
Visitors Welcome Center	423-012	3			250,000			250,000
Urban Renewal Plan	423-013	3		15,000				15,000
Incentive Workforce Housing Program	423-014	3		250,000	250,000	250,000	250,000	1,000,000
Oklahoma Ave Façade Grant	423-015	3		15,000	15,000	15,000	15,000	60,000
Railroad Quiet Zone	423-016	2	100,000					100,000

Department	Project#	Priority	2017	2018	2019	2020	2021	Total
City at Large Total			180,000	685,000	810,000	265,000	265,000	2,205,000
Code Enforcement								
GIS Development	406-001	2		15,000	15,000	15,000	15,000	60,000
Code Enforcement Total				15,000	15,000	15,000	15,000	60,000
Construction								
Pier Experimental Lake	460-001	4		50,000				50,000
Construction Total				50,000				50,000
CVB								
Storage Building	409-001	3		50,000				50,000
Change Meeting Rooms	409-002	4		75,000				75,000
Parking Lot	409-003	4			250,000			250,000
Disc Golf Course	409-005	3			120,000			120,000
Dog Park	409-006	3			50,000			50,000
CVB Total				125,000	420,000			545,000
Emergency Management								
O.E.M. Building	483-001	2		350,000				350,000
Radio Tower	483-002	4			50,000			50,000
Emergency Management Total				350,000	50,000			400,000
Environmental								
Floodplain Study Update to Future Land Use Map	499-002	3	2,000					2,000
Waterway Maintenance	499-003	3		75,000	75,000	75,000	75,000	300,000
Elm Street Ditch	499-004	5				1,000,000		1,000,000
12th Street Ditch (Phase 1)	499-005	2	2,325,000					2,325,000
Red Cedar Ditch	499-006	3	200,000					200,000
Retention Pond	499-007	1	1,350,000					1,350,000
Environmental Total			3,877,000	75,000	75,000	1,075,000	75,000	5,177,000
Fire Adm.								
#2 Fire Station	481-002	3		400,000				400,000
Fire Adm. Total				400,000				400,000
Hospital								
Exterior Decorative Panels	498-001	5			243,115			243,115
Lighting	498-002	3	150,000					150,000
Hospital Total			150,000		243,115			393,115
Information Technology								
Incode Hosted Software	408-002	3		95,000				95,000
Computer Aided Dispatch (CAD)	408-003	3		75,000				75,000
City Hall IP Cameras	408-004	3	50,000					50,000
WiFi	408-005	4		150,000	150,000	150,000		450,000
Information Technology Total			50,000	320,000	150,000	150,000		670,000

Department	Project#	Priority	2017	2018	2019	2020	2021	Total
Museum								
Roof	494-001	3	25,000					25,000
Museum Total			25,000					25,000
Parks								
Crystal Beach Phase II	462-001	3					5,000,000	5,000,000
Centennial Handicap Park	462-002	3		25,000				25,000
Main Street Pocket Park	462-003	4				80,000		80,000
Experimental Park Rehab	462-004	4		100,000				100,000
Lighting for Crystal Beach	462-005	3			100,000			100,000
Walking Trails	462-006	4		200,000				200,000
Parking Lot North Side of Golf Course	462-007	5		75,000				75,000
Crystal Beach Playground Set	462-008	3		21,000				21,000
Circle Drive Playground Set	462-009	3			21,000			21,000
Parks Total				421,000	121,000	80,000	5,000,000	5,622,000
Police Adm.								
PD Conversion	471-001	3			1,000,000			1,000,000
Gun Range	471-002	3		50,000	50,000			100,000
Jail Facility	471-003	3				100,000		100,000
Police Adm. Total				50,000	1,050,000	100,000		1,200,000
Solid Waste								
Solid Waste Management Plan	461-001	n/a		15,000				15,000
Solid Waste Total				15,000				15,000
Sports & Recreation								
New shop and fenced area around shop	459-001	3				350,000		350,000
Aquatics Center Pool Floor	459-003	3		125,000				125,000
Sports & Recreation Total				125,000		350,000		475,000
Streets								
34th Street Enhancement Project	464-001	1	3,750,000					3,750,000
Transportation Management Plan	464-002	5			45,000			45,000
Retrofit Sidewalks to ADA	464-003	3	25,000	30,000	30,000			85,000
Streetscape Phase II (9th & Ok north to RR)	464-004	3		200,000	200,000			400,000
Streetscape Phase III (South to Cedar)	464-005	5				1,000,000	1,000,000	2,000,000
Street Improvements	464-008	2	250,000	500,000	500,000	500,000	500,000	2,250,000
Sidewalks on 13th St & Downs	464-010	3		1,000,000				1,000,000
Street from Wal-Mart to 8th St	464-014	3		100,000	350,000			450,000
11th Street	464-015	5				250,000		250,000
Streets Total			4,025,000	1,830,000	1,125,000	1,750,000	1,500,000	10,230,000
Utility Billing								
Payment Kiosk - JACK	451-001	4		63,000				63,000
Utility Billing Total				63,000				63,000
Waste Water								
Belt Press	466-002	3		550,000				550,000

Department	Project#	Priority	2017	2018	2019	2020	2021	Total
Dredge Lagoons	466-003	3	325,000	350,000	350,000			1,025,000
Motors for Basin	466-004	3		100,000				100,000
Replace Sewer Line on 18th Street	466-005	4	75,000					75,000
Waste Water Total			400,000	1,000,000	350,000			1,750,000
Water								
8th Street Water Extension (Downs to Hanks)	465-001	1				300,000		300,000
North Water Field Rehab	465-002	3		350,000	350,000	350,000	350,000	1,400,000
(AMR) Automated Meter Reading System	465-003	3		310,500	310,500			621,000
Water Total				660,500	660,500	650,000	350,000	2,321,000
GRAND TOTAL			9,630,700	7,379,710	6,569,615	5,174,120	7,205,000	35,959,145