

THE CITY COMMISSION OF THE CITY OF WOODWARD, WOODWARD COUNTY, OKLAHOMA,
MET IN REGULAR SESSION IN THE COMMISSION CHAMBERS OF CITY HALL ON MONDAY,
AUGUST 20, 2018, AT 7:00 P.M.

(As prescribed by law, meeting notice and agenda were filed with the Office of the City Clerk at 10:25 a.m., and posted at City Hall at 10:40 a.m. on August 17, 2018.)

Mayor Meinders called the meeting to order declaring a quorum present.

PRESENT:	John Meinders	Mayor
	Roscoe Hill	Commissioner
	Michelle Williamson	Commissioner
	John Brown	Commissioner
	Steve Bogdahn	Commissioner
	Alan Riffel	City Manager
	Catherine Coleman	City Clerk
	Aaron Sims	City Attorney

The Consent Docket was presented to the Commission for consideration.

Items on the Consent Docket were as follows:

- A. Approve minutes of the regular meeting of August 6, 2018.
- B. Approve Financial Reports for the month of July, 2018.
- C. Reaffirm Sports Complex User Agreement between the City of Woodward and Woodward Public Schools.
- D. Reaffirm Sports Complex User Agreement between the City of Woodward and the Woodward Softball Homerun Club.
- E. Approve Facilities Use Agreement between the City of Woodward and Woodward County Fair Board.
- F. Approve Facilities Use Agreement between the City of Woodward and Woodward County Event Center.

There being no items removed, Commissioner Brown made a motion, seconded by Commissioner Bogdahn, to approve the Consent Docket as presented.

ROLL CALL

AYES: Brown, Bogdahn, Hill, Meinders, Williamson
NAYS: None

The motion carried.

Item three on the agenda was report from FSW&B Certified Public Accountants relative to Agreed-Upon Procedures for Woodward Golf and Country Club. Mr. Derrell White explained to the Commission the report presented listing the objectives and findings for the time period between July 1, 2017 and April 30, 2018. He addressed the necessity of accounting for public funds with a public/private partnership, stressing the need for a double entry accounting system and a framework of internal control and identifying problem areas such as inadequate recordkeeping. Golf Club Board Members Bob Davis and Ira Horner addressed the Commission concerning improvements made by the Board to address existing problems.

Item four on the agenda was to consider and take action with respect to an Executive Session pursuant to 25 O.S. Section 307(b)(4) to receive confidential communications and advice from legal counsel relative to a pending investigation, claim or action pertaining to Agreed-Upon Procedures Report for Woodward Golf and Country Club. Commissioner Hill made a motion, seconded by Commissioner Brown, to adjourn to Executive Session.

ROLL CALL

AYES: Hill, Brown, Bogdahn, Meinders, Williamson

NAYS: None

The motion carried.

At 7:34 p.m. the Mayor, Commissioners Brown, Bogdahn, Hill, and Williamson, City Manager Riffel, Assistant City Manager Barnett, and City Attorney Sims adjourned to Executive Session.

At 8:13 p.m. the Mayor, Commissioners Brown, Bogdahn, Hill, and Williamson, City Manager Riffel, Assistant City Manager Barnett, and City Attorney Sims returned from Executive Session.

Item five on the agenda was to consider and take action with respect to reconvening into Regular Session. Commissioner Williamson made a motion, seconded by Commissioner Hill, to reconvene into Regular Session.

ROLL CALL

AYES: Williamson, Hill, Meinders, Bogdahn, Brown

NAYS: None

The motion carried.

Mayor Meinders stated that in Executive Session the Commission received communication from legal counsel concerning the FSW&B Report concerning Woodward Golf and Country Club, and that no votes and no action was taken.

Item six on the agenda was to consider and take action relative to matters considered in Executive Session. Commissioner Bogdahn made a motion to direct the City Manager to communicate to the Board of the Woodward Golf and Country Club that findings and recommendations listed on page ten of the report from FSW&B be complied within a reasonable time. Commissioner Williamson seconded the motion.

ROLL CALL

AYES: Bogdahn, Williamson, Brown, Hill, Meinders

NAYS: None

The motion carried.

There being no further business, the meeting was adjourned by the Mayor.

s/ John Meinders
John Meinders, Mayor

s/ Catherine Coleman
Catherine Coleman, City Clerk

Approved this 4th day of September, 2018.

s/ Catherine Coleman
Catherine Coleman, City Clerk