

THE WOODWARD MUNICIPAL AUTHORITY OF THE CITY OF WOODWARD, WOODWARD COUNTY, OKLAHOMA, MET IN REGULAR SESSION IN THE COMMISSION CHAMBERS OF CITY HALL ON MONDAY, JUNE 18, 2018, AT 7:00 P.M.

(As prescribed by law, meeting notice and agenda were filed with the Office of the City Clerk at 8:25 a.m. and posted at City Hall at 9:00 a.m. on June 15, 2018.)

Vice-Chairman Hill called the meeting to order, declaring a quorum present.

PRESENT:	Roscoe Hill	Vice-Chairman
	Steve Bogdahn	Trustee
	John Brown	Trustee
	Alan Riffel	City Manager
	Catherine Coleman	Secretary
	Aaron Sims	City Attorney

ABSENT:	John Meinders	Chairman
	Michelle Williamson	Trustee

The Consent Docket was presented to the Authority for consideration.

Items on the Consent Docket were as follows:

- A. Approve minutes of the regular meeting of June 4, 2018.
- B. Approve Financial Reports for the month of May, 2018.

There being no items removed, Trustee Bogdahn made a motion, seconded by Trustee Brown, to approve the Consent Docket as presented.

ROLL CALL

AYES:	Bogdahn, Brown, Hill
NAYS:	None
ABSENT:	Meinders, Williamson

The motion carried.

Item three on the agenda was to consider and take action with respect to approval or disapproval of a Lease Agreement between the Woodward Municipal Authority and Yamaha Motor Corporation, U.S.A. City Manager Riffel explained that the agreement would provide forty golf carts at Boiling Springs Golf Course. Trustee Brown made a motion, seconded by Trustee Bogdahn, to enter into the lease agreement as presented.

ROLL CALL

AYES:	Brown, Bogdahn, Hill
NAYS:	None
ABSENT:	Meinders, Williamson

The motion carried.

Item four on the agenda was to consider and take action with respect to approval or disapproval of Lease Agreement between the Woodward Municipal Authority and UNIVAR USA, Inc. City Manager Riffel explained that the renewal of this agreement had been approved at a previous meeting; however, after approval the Univar Legal Department had requested a change in the language of the lease. Changes were made, and approved by the City Attorney. Following discussion, Trustee Bogdahn made a motion, seconded by Trustee Brown, to enter into the lease agreement as presented.

ROLL CALL

AYES: Bogdahn, Brown, Hill
NAYS: None
ABSENT: Meinders, Williamson

The motion carried.

Item five on the agenda was to consider and take action with respect to approval or disapproval of Change Order No. 1 from Cardinal Engineering, Inc. relative to Waterline Replacement for Spruce Drive, Project No. CEL 12160, Phase 124. Trustee Brown made a motion, seconded by Trustee Bogdahn, to approve Change Order No. 1.

ROLL CALL

AYES: Brown, Bogdahn, Hill
NAYS: None
ABSENT: Meinders, Williamson

The motion carried.

Item six on the agenda was to consider and take action with respect to delinquent utility accounts. City Manager Riffel explained that this is the annual request to move outstanding utility accounts to a bad debt status. Trustee Bogdahn made a motion, seconded by Trustee Brown, to allow the transfer as requested.

ROLL CALL

AYES: Bogdahn, Brown, Hill
NAYS: None
ABSENT: Meinders, Williamson

The motion carried.

Item seven on the agenda was to consider and take action with respect to approval or disapproval of Letter of Engagement between the Woodward Municipal Authority and FSW&B Certified Public Accountants relative to the requested audit of the Woodward Golf and Country Club. Trustee Brown made a motion, seconded by Trustee Bogdahn, to approve the Letter of Engagement as presented.

ROLL CALL

AYES: Brown, Bogdahn, Hill
NAYS: None
ABSENT: Meinders, Williamson

The motion carried.

There being no further business, Vice-Chairman Hill adjourned the meeting.

s/ Roscoe Hill
Roscoe Hill, Vice-Chairman

s/ Catherine Coleman
Catherine Coleman, Secretary

Approved this 2nd day of July, 2018.

s/ Catherine Coleman
Catherine Coleman, City Clerk