

THE CITY COMMISSION OF THE CITY OF WOODWARD, WOODWARD COUNTY, OKLAHOMA, MET IN REGULAR SESSION IN THE COMMISSION CHAMBERS OF CITY HALL ON MONDAY, MARCH 19, 2018, AT 7:00 P.M.

(As prescribed by law, meeting notice and agenda were filed with the Office of the City Clerk at 8:35 a.m., and posted at City Hall at 8:45 a.m. on March 16, 2018.)

Mayor Pro-Tem Hill called the meeting to order declaring a quorum present.

PRESENT:	Roscoe Hill	Mayor Pro-Tem
	Steve Bogdahn	Commissioner
	John Brown	Commissioner
	Alan Riffel	City Manager
	Catherine Coleman	City Clerk
	Aaron Sims	City Attorney

ABSENT:	John Meinders	Mayor
	Michelle Williamson	Commissioner

The Consent Docket was presented to the Commission for consideration.

Items on the Consent Docket were as follows:

- A. Approve minutes of the regular meeting of March 5, 2018.
- B. Approve Financial Reports for the month of February, 2018.
- C. Approve Facilities Use Agreement between the City of Woodward and Sharon-Mutual Public Schools.
- D. Reaffirm Sports Complex User Agreement between the City of Woodward and Northwest OK Kids.
- E. Approve reappointment of Michelle Murray to the Visual Arts Commission.

There being no items removed, Commissioner Brown made a motion, seconded by Commissioner Bogdahn, to approve the Consent Docket as presented.

#### ROLL CALL

AYES:	Brown, Bogdahn, Hill
NAYS:	None
ABSENT:	Meinders, Williamson

The motion carried.

Item three on the agenda was to consider and take action with respect to approval or disapproval of Agreement between the City of Woodward/Woodward Municipal Authority and Cardinal Engineering, Inc. City Manager Riffel explained that this is a continuation of an agreement for on-call engineering services, with an adjustment to rates. Commissioner Bogdahn made a motion, seconded by Commissioner Brown, to approve the Agreement as presented.

#### ROLL CALL

AYES:	Bogdahn, Brown, Hill
NAYS:	None
ABSENT:	Meinders, Williamson

The motion carried.

Item four on the agenda was to receive presentation relative to OMAG Recognition Program. City Clerk Coleman reviewed the steps taken to date for participation in the program; the adoption of a resolution to acknowledge participation, the adoption of a Code of Ethics for all employees, and the draft of the Best Practices Handbook developed and distributed to the Commission. She further explained that the next step included formal adoption of the handbook, to include a current copy of the Declarations Page of the City's Liability plan. Commissioners received a copy of a Stability Test and were asked to complete and return them for purposes of evaluating the City's position, and which will be returned to OMAG to be included with statistical information for other participating cities. A training DVD was distributed to the Commissioners which, once viewed, will complete the training requirement for participation. Following discussion, Commissioner Brown made a motion, seconded by Commissioner Bogdahn, to adopt the Best Practices Handbook as presented.

ROLL CALL

AYES: Brown, Bogdahn, Hill  
NAYS: None  
ABSENT: Meinders, Hill

The motion carried.

Item five on the agenda was to consider and take action with respect to approval or disapproval of Management Agreement between the City of Woodward, Woodard Municipal Authority and K&T Catering, LLC, relative to miniature golf and paddle boat operations at Crystal Beach Park. City Manager Riffel explained that this was the agreement that had been tabled at the last meeting. Following discussion, Commissioner Bogdahn made a motion, seconded by Commissioner Brown, to enter into the Management Agreement as presented.

ROLL CALL

AYES: Bogdahn, Brown, Hill  
NAYS: None  
ABSENT: Meinders, Hill

The motion carried.

There being no further business, the meeting was adjourned by Mayor Pro-Tem Hill.

s/ Roscoe Hill  
Roscoe Hill, Mayor Pro-Tem

s/ Catherine Coleman  
Catherine Coleman, City Clerk

Approved this 2<sup>nd</sup> day of April, 2018.

s/ Catherine Coleman  
Catherine Coleman, City Clerk