

THE CITY COMMISSION OF THE CITY OF WOODWARD, WOODWARD COUNTY, OKLAHOMA, MET IN REGULAR SESSION IN THE CITY COMMISSION ROOM OF CONVENTION HALL ON MONDAY, JUNE 20, 2016, AT 7:00 P.M.

(In compliance with the Oklahoma Open Meetings Act, Title 25 of the Oklahoma State Statutes, meeting notice and agenda were filed with the Office of the City Clerk at 11:40 a.m., and posted at City Hall at 11:50 a.m. on June 17, 2016.)

The Mayor called the meeting to order, declaring a quorum present.

PRESENT:	Michelle Williamson	Mayor
	Roscoe Hill	Commissioner
	John Meinders	Commissioner
	Steve Bogdahn	Commissioner
	John Brown	Commissioner
	Alan Riffel	City Manager
	Catherine Coleman	Clerk
	Aaron Sims	City Attorney

The Consent Docket was presented to the Commission for consideration.

Items on the Consent Docket were as follows:

- A. Approve minutes of the regular meeting of June 6, 2016.
- B. Approve Financial Report for the month of May, 2016.
- C. Approve reappointment of Caryl Parsons and Gary Goetzinger to the Woodward Convention and Visitors Committee.
- D. Approve reappointment of Jeff Wilson to the Parks and Beautification Board.
- E. Approve Facilities Use Agreement between the City of Woodward and the Woodward AMBUCS.
- F. Approve Facilities Use Agreement between the City of Woodward and Horsepower Promotions.

There being no items removed, Commissioner Bogdahn made a motion, seconded by Commissioner Brown, to approve the Consent Docket as presented.

ROLL CALL

AYES:	Bogdahn, Brown, Williamson, Hill, Meinders
NAYS:	None

The motion carried.

Commissioner Bogdahn requested that Item Six be moved ahead of Item Three on the agenda.

Item six on the agenda was to consider and take action with respect to adoption of Ordinance No. 1633 amending Section 53.04 of Chapter 53, "Stormwater Drainage System" of the Code of Ordinances of the City of Woodward amending stormwater utility fee rate schedule; and declaring an emergency. City Manager Riffel explained that staff had been tasked with providing options to reduce fees and cap rates. As a result, six scenarios of tiered rates were provided to the Commission for consideration. He further indicated that Tier Six had been

deemed most feasible by staff to meet the debt service. Tier Six is based on a graduated scale of fifteen to sixty dollars, dependent on the number of equivalent service units per location with a cap of sixty dollars per location, and one hundred dollars per business. Michael Couch with Meshek and Associates addressed the Commission answering questions relative to the stormwater fee. Discussion of the options between the Commissioners included the increase of rates to residential customers in order to alleviate the burden of the commercial customers. Other topics of discussion were reversing the stormwater charges issued on the May billing, the criteria for a stormwater fee to be considered a fee versus a tax, and the necessity to complete the identified projects in order to obtain a review from FEMA of the existing floodplain, therefore eliminating the need for property owners to purchase flood insurance. Commissioner Meinders made a motion, seconded by Commissioner Bogdahn, to adopt Ordinance No. 1633, to include Tier Six as discussed.

#### ROLL CALL

AYES: Meinders, Bogdahn Williamson  
NAYS: Hill, Brown

The motion carried.

Thereupon, Commissioner Meinders made a motion, seconded by Commissioner Bogdahn, to attach the Emergency Clause to Ordinance No. 1633.

#### ROLL CALL

AYES: Meinders, Bogdahn, Williamson  
NAYS: Hill, Brown

The motion did not carry.

City Attorney Sims explained that a unanimous affirmative vote of the Commission was required to attach the Emergency Clause to Ordinance 1633. Since the motion did not carry, the ordinance will be considered again at the next meeting and, if approved, will become effective thirty days from publication.

Item three on the agenda was to consider and take action with respect to approval or disapproval of Resolution No. 2016-12 approving the City of Woodward, Oklahoma budget for the Fiscal Year 2016-2017 and establishing budget amendment authority. Commissioner Bogdahn made a motion, seconded by Commissioner Meinders, to adopt Resolution No. 2016-12.

#### ROLL CALL

AYES: Bogdahn, Meinders, Hill, Williamson, Brown  
NAYS: None

The motion carried.

Item four on the agenda was to consider and take action with respect to approval or disapproval of depository account proposals. City Manager Riffel explained that Requests for Proposals for banking services were advertised, with three banks responding. Following evaluation by the Finance Committee, Director of Finance Anita Denson is recommending Bank 7, as they submitted the best proposal satisfying all criteria and best meeting the needs of the City.

Commissioner Hill made a motion, seconded by Commissioner Bogdahn, to accept the proposal for banking services from Bank 7.

ROLL CALL

AYES: Hill, Bogdahn, Williamson, Brown, Meinders  
NAYS: None

The motion carried.

Item five on the agenda was to consider and take action with respect to adoption of Ordinance No. 1632 amending Section 31.03, Compensation, of the Code of Ordinances of the City of Woodward; and declaring an emergency. City Manager Riffel explained that in keeping with the impact to the budget requiring furloughs, that this ordinance reduces the salary of the City Manager by 10%. Commissioner Meinders made a motion, seconded by Commissioner Bogdahn, to adopt Ordinance No. 1632 as presented.

ROLL CALL

AYES: Meinders, Bogdahn, Williamson, Hill, Brown  
NAYS: None

The motion carried.

Thereupon, Commissioner Meinders made a motion to attach the Emergency Clause to Ordinance No. 1632. The motion was seconded by Commissioner Bogdahn.

ROLL CALL

AYES: Meinders, Bogdahn, Williamson, Hill, Brown  
NAYS: None

The motion carried.

Item seven on the agenda was to consider and take action with respect to claim against the City of Woodward for loss of property. Mr. Francisco Pena filed a claim against the City for damages to his home as the result of a sewer backup. An investigation by OMAG resulted in no liability being found on the City's part; therefore, the recommendation is to deny the claim. Commissioner Hill made a motion, seconded by Commissioner Meinders, to deny the claim as recommended.

ROLL CALL

AYES: Hill, Meinders, Brown, Bogdahn, Williamson  
NAYS: None

The motion carried.

Item eight on the agenda was to consider and take action with respect to claim against the City of Woodward for loss of property. Leon and Becky Ramirez filed a claim against the City for damages to their home as a result of a sewer backup. An investigation by OMAG resulted in no liability being found on the City's part; therefore, the recommendation is to deny the claim.

Commissioner Hill made a motion, seconded by Commissioner Brown, to deny the claim as recommended.

ROLL CALL

AYES: Hill, Brown, Williamson, Bogdahn, Meinders  
NAYS: None

The motion carried.

Item nine on the agenda was to consider and take action with respect to claim against the City of Woodward for loss of property. Ms. Chicobi DeArmond filed a claim against the City for damages resulting from her automobile being hit by a foul ball at Fuller Park. Following investigation by OMAG, there was found to be no liability on the City's part; therefore, the recommendation is to deny the claim. Commissioner Meinders made a motion, seconded by Commissioner Hill, to deny the claim as recommended.

ROLL CALL

AYES: Meinders, Hill, Williamson, Bogdahn, Brown  
NAYS: None

The motion carried.

Item ten on the agenda was to consider and take action with respect to approval or disapproval of concrete bids. Requests for bids were properly advertised, and opened on Tuesday, June 14, 2016, for concrete for the second half of 2016. Street Superintendent Brian Lockett recommends awarding the bid to Kline Materials, Inc., as they submitted the best bid meeting all specifications. Commissioner Hill made a motion, seconded by Commissioner Meinders, to award the bid as recommended.

ROLL CALL

AYES: Hill, Meinders, Brown, Bogdahn, Williamson  
NAYS: None

The motion carried.

Item eleven on the agenda was to consider and take action with respect to approval or disapproval of Interlocal Agreement between the City of Woodward and the Woodward County Board of Commissioners relative to the answering and dispatching of both 911 and administrative calls for the Woodward County Sheriff's Office. Planning and Community Executive Shaun Barnett explained that this item will renew the agreement to allow the Woodward E-911 Center to handle communications for the Woodward County Sheriff's Office. Commissioner Bogdahn made a motion, seconded by Commissioner Brown, to approve the agreement as presented.

ROLL CALL

AYES: Bogdahn, Brown, Williamson, Hill, Meinders  
NAYS: None

The motion carried.

Item twelve on the agenda was to consider and take action with respect to approval or disapproval of Interlocal Governmental Agreement between the City of Woodward and the Board of County Commissioners for Woodward County. City Manager Riffel explained that this is the renewal of the agreement to house City inmates at the Woodward County Jail. Commissioner Meinders made a motion, seconded by Commissioner Hill, to approve the agreement as presented.

ROLL CALL

AYES: Meinders, Hill, Brown, Bogdahn, Williamson  
NAYS: None

The motion carried.

Under new business, City Manager Riffel requested action to forgive the stormwater fees charged on the May billing and suspend further charges for stormwater fees until a decision is made to amend the fee schedule. He further explained that any account on which the fee had been paid would carry that credit to the next billing cycle. Commissioner Bogdahn made a motion, seconded by Commissioner Meinders, to approve the action recommended by Mr. Riffel.

ROLL CALL

AYES: Bogdahn, Meinders, Williamson, Brown, Hill  
NAYS: None

The motion carried.

There being no further business, the meeting was adjourned by acclamation of the Mayor.

s/ Michelle Williamson  
Michelle Williamson, Mayor

s/ Catherine Coleman  
Catherine Coleman, City Clerk

Approved this 5<sup>th</sup> day of July, 2016.

s/ Catherine Coleman City Clerk