

THE CITY COMMISSION OF THE CITY OF WOODWARD AND THE WOODWARD MUNICIPAL AUTHORITY, WOODWARD COUNTY, OKLAHOMA, MET IN A JOINT SPECIAL SESSION IN THE CITY COMMISSION ROOM OF CONVENTION HALL ON WEDNESDAY, MAY 18, 2016, AT 7:00 PM.

(As prescribed by law, meeting notice and agenda were filed with the Office of the City Clerk at 3:30 p.m., and posted at City Hall at 3:40 p.m., on May 10, 2016.)

The Mayor called the meeting to order, declaring a quorum present.

PRESENT:	Michelle Williamson	Mayor/Chairperson
	Roscoe Hill	Commissioner/Trustee
	Steve Bogdahn	Commissioner/Trustee
	John Brown	Commissioner/Trustee
	Alan Riffel	City Manager
	Catherine Coleman	City Clerk/Secretary

ABSENT:	John Meinders	Commissioner/Trustee
	Aaron Sims	City Attorney

The first item on the agenda was the Budget Workshop for Fiscal Year 2016-2017. City Manager Riffel addressed the Commission explaining the difficulties of budgeting the upcoming fiscal year due to a greater than anticipated decline in sales tax revenue. He stated that a hiring freeze had been instituted in November and department heads had been instructed to decrease budgets 20%. Mr. Riffel explained that even with these cost cutting measures the more than 17% decline in revenue required additional cost cutting measures.

Mr. Riffel told the Commission that he had met with all City employees and announced that, beginning July 1<sup>st</sup>, there will be a 10% furlough of hours for all full time employees. In addition, all non-uniformed employees will contribute 25% of their health care costs. Mr. Riffel explained that the cut backs and furloughs were in lieu of laying off 24 positions at this time, and that dependent upon future revenues that layoffs are still not out of the question.

Mr. Russ Meacham of R.S.Meacham and Associates CPAs and Advisors addressed the Commission explaining the budgeting process and the distribution of revenues and expenses.

Discussion and questions from the Commission included the possibility of raising water rates in lieu of passing on health care costs to employees. Following questions and comments the meeting was adjourned by acclamation of the Mayor.

s/ Michelle Williamson

s/ Catherine Coleman  
Catherine Coleman, City Clerk/Secretary

Approved this 6<sup>th</sup> day of June, 2016.

s/ Catherine Coleman City Clerk