

THE CITY COMMISSION OF THE CITY OF WOODWARD, WOODWARD COUNTY, OKLAHOMA, MET IN REGULAR SESSION IN THE CITY COMMISSION ROOM OF CONVENTION HALL ON MONDAY, APRIL 18, 2016, AT 7:00 P.M.

(In compliance with the Oklahoma Open Meetings Act, Title 25 of the Oklahoma State Statutes, meeting notice and agenda were filed with the Office of the City Clerk at 1:55 p.m., and posted at City Hall at 2:00 p.m. on April 15, 2016.)

Mayor Williamson called the meeting to order, declaring a quorum present.

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| PRESENT: | Michelle Williamson | Mayor |
| | Roscoe Hill | Commissioner |
| | Steve Bogdahn | Commissioner |
| | Alan Riffel | City Manager |
| | Catherine Coleman | City Clerk |
| ABSENT: | John Meinders | Commissioner |
| | Gary Goetzinger | Commissioner |
| | Aaron Sims | City Attorney |

The Consent Docket was presented to the Commission for consideration.

Items on the Consent Docket were as follows:

- A. Approve minutes of the regular meeting of April 4, 2016.
- B. Approve Financial Report for the month of March, 2016.
- C. Approve street light request at the corner of Hilltop Drive and Hilltop Circle.
- D. Approve Facilities Use Agreement between the City of Woodward and Woodward Roundup Club.
- E. Approve Facilities Use Agreement between the City of Woodward and Cystic Fibrosis Foundation.
- F. Approve Sports Complex User Agreement between the City of Woodward and Woodward Kiwanis.
- G. Approve reappointments of Michelle Williamson and Michelle Murray to the Visual Arts Commission.
- H. Approve reappointment of Shane Smithton to the Board of Adjustment.

Commissioner Bogdahn made a motion, seconded by Commissioner Hill, to approve the Consent Docket as presented.

ROLL CALL

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| AYES: | Bogdahn, Hill, Williamson |
| NAYS: | None |
| ABSENT: | Goetzinger, Meinders |

The motion carried.

Item three on the agenda was to consider and take action with respect to adoption of Ordinance No. 1630 by adding Chapter 53, "Stormwater Drainage System" defining stormwater drainage system as public utility, and establishing revenue source for upkeep, repairs, extension and maintenance thereof; and declaring an emergency. Kyle Cortiana and Chris Hill with Meshek and Associates presented an explanation of the stormwater drainage utility fee which would support drainage projects as identified in the floodplain study. Following discussion, Commissioner Bogdahn made a motion, seconded by Commissioner Hill, to adopt Ordinance No. 1630 as presented.

ROLL CALL

AYES: Bogdahn, Hill, Williamson
NAYS: None
ABSENT: Goetzinger, Meinders

The motion carried.

Thereupon, Commissioner Bogdahn made a motion, seconded by Commissioner Hill, to attach the emergency clause to Ordinance No. 1630.

ROLL CALL

AYES: Bogdahn, Hill, Williamson
NAYS: None
ABSENT: Goetzinger, Meinders

The motion carried.

Item four on the agenda was to consider and take action with respect to approval or disapproval of abatement, boarding and securing agreement between the City of Woodward and Green Zebra Services. Following receipt of requested proposals, Director of Community Development David Smith recommends entering into the Abatement Services Agreement with Green Zebra Services. Commissioner Hill made a motion, seconded by Commissioner Bogdahn to enter into the agreement as presented.

ROLL CALL

AYES: Hill, Bogdahn, Williamson
NAYS: None
ABSENT: Goetzinger, Meinders

The motion carried.

Item five on the agenda was to consider and take action with respect to approval or disapproval of adoption of Woodward Police Department Manual. Police Chief Paul Ellis explained to the Commission that during the recent certification process it was determined that there were gaps and missing policies in the manual adopted in October, 2014. Chief Ellis stated that those policies were developed, submitted to OMAG for approval and are now included in the manual

being presented for approval. Commissioner Bogdahn made a motion, seconded by Commissioner Hill, to adopt the Woodward Police Department Policy Manual as presented.

ROLL CALL

AYES: Bogdahn, Hill, Williamson
NAYS: None
ABSENT: Goetzinger, Meinders

The motion carried.

Item six on the agenda was to consider and take action with respect to Change Order No. 1 for S&J Contractors relative to Weatherford Building Roofing Project. Director of Facilities Mike Lowden explained that during the roof repair project additional work to protect the air conditioning duct work had been identified. This change order in the amount of \$7,200.00 is to apply foam coating system to that duct work. Commissioner Hill made a motion, seconded by Commissioner Bogdahn, to approve Change Order No. 1 as presented.

ROLL CALL

AYES: Hill, Bogdahn, Williamson
NAYS: None
ABSENT: Goetzinger, Meinders

The motion carried.

There being no further business, Mayor Williamson adjourned the meeting.

s/ Michelle Williamson
Michelle Williamson, Mayor

s/ Catherine Coleman
Catherine Coleman, City Clerk

Approved this 2nd day of May, 2016.

s/ Catherine Coleman City Clerk