

THE CITY COMMISSION OF THE CITY OF WOODWARD, WOODWARD COUNTY, OKLAHOMA, MET IN REGULAR SESSION IN THE CITY COMMISSION ROOM OF CONVENTION HALL ON MONDAY, MARCH 7, 2016, AT 7:00 P.M.

(As prescribed by law, meeting notice and agenda were filed with the Office of the City Clerk at 1:55 p.m., and posted at City Hall at 2:00 p.m. on March 4, 2016.)

The Mayor called the meeting to order, declaring a quorum present.

PRESENT:	Michelle Williamson	Mayor
	John Meinders	Commissioner
	Roscoe Hill	Commissioner
	Steve Bogdahn	Commissioner
	Alan Riffel	City Manager
	Catherine Coleman	City Clerk
	Ryan Price	Acting City Attorney

ABSENT:	Gary Goetzinger	Commissioner
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The Consent Docket was presented to the Commission for consideration.

Items on the Consent Docket were as follows:

- A. Approve minutes of the regular meeting of February 16, 2016.
- B. Approve street light request for four street lights in the vicinity of 2407 and 2409 Jackson Avenue.
- C. Approve street light request for three street lights on Moelling Lane.
- D. Approve Facilities Use Agreement between the City of Woodward and Woodward Main Street.
- E. Approve adoption of Resolution No. 2016-7 declaring certain items of property surplus; no longer needed for City purposes; describing said items; authorizing the sale/disposal thereof as authorized by City of Woodward Policy for disposing of surplus property; and setting forth requirements as to notice.

Commissioner Bogdahn made a motion, seconded by Commissioner Meinders to approve the Consent Docket as presented.

ROLL CALL

AYES:	Bogdahn, Meinders, Williamson, Hill
NAYS:	None
ABSENT:	Goetzinger

The motion carried.

Item three on the agenda was a presentation of certification credentials to the Woodward Police Department. Mr. Jim Spearman with the Oklahoma Law Enforcement Accreditation Group and Mr. Phil Cotton with the Oklahoma Chiefs of Police Association presented Chief Paul Ellis with the Certification of Accreditation for the Woodward Police Department. Mr. Cotton remarked on the major accomplishment for the department by completing the accreditation criteria in six months. Chief Ellis and Lieutenant Derek Ford were presented with certificates of Recognition of Leadership for their roles in the process.

Item four on the agenda was to consider and take action with respect to award of bid packages #2-#25, as well as alternates #1A, #2A, #2B, and #3A for the City of Woodward Administration Building, and assign those packages to Construction Manager, Joe D. Hall General Contractors, LLC. Mr. Kris Richardson with Joe D. Hall General Contractors explained that bids had been properly advertised, and opened at 6:00 P.M., on February 17, 2016. A total of 116 bid packages had been received, with one bid disqualified. Mr. Richardson presented the GMAX explaining that the total project, with alternates and value engineering, totaled \$3,775,851.00. Following discussion, Commissioner Bogdahn made a motion, seconded by Commissioner Hill, to award the bid as recommended.

ROLL CALL

AYES: Bogdahn, Hill, Meinders, Williamson
NAYS: None
ABSENT: Goetzinger

The motion carried.

Item five on the agenda was to consider and take action with respect to approval or disapproval of the City of Woodward Personnel Policy Manual. City Manager Riffel explained that the last policy update had been in 2013 and that a committee of City employees had worked for six months on the revision being presented for approval. He also commented that the manual had been reviewed by OMAG attorneys. Commissioner Hill made a motion, seconded by Commissioner Meinders, to approve the revision to the Personnel Policy Manual as presented.

ROLL CALL

AYES: Hill, Meinders, Williamson, Bogdahn
NAYS: None
ABSENT: Goetzinger

The motion carried.

Item six on the agenda was to consider and take action with respect to approval or disapproval of Agreement between the City of Woodward and the Woodward Municipal Golf and Country Club. City Manager Riffel explained that this is the renewal of the agreement relative to the residence at the Golf Course, and that the term would be for five years. Commissioner Meinders made a motion, seconded by Commissioner Hill, to approve the agreement as presented.

ROLL CALL

AYES: Meinders, Hill, Bogdahn, Williamson
NAYS: None
ABSENT: Goetzinger

The motion carried.

Item seven on the agenda was to consider and take action with respect to approval or disapproval of License Agreement between the City of Woodward and the Board of Commissioners of Woodward County relative to construction, reconstruction, and maintenance of retention dam.

City Manager Riffel explained that this is a necessary agreement in order to perform work on the retention dam identified in the Flood Plain Study. Commissioner Bogdahn made a motion, seconded by Commissioner Hill, to approve the agreement as presented.

ROLL CALL

AYES: Bogdahn, Hill, Williamson, Meinders
NAYS: None
ABSENT: Goetzinger

The motion carried.

Item eight on the agenda was to consider and take action with respect to approval or disapproval of contract between the City of Woodward and Panhandle Nutrition Services. City Manager Riffel explained that this is an annual renewal of the contract that expires in June; however the Panhandle Nutrition Services must make a request for funding to the State as soon as possible. Commissioner Hill made a motion, seconded by Commissioner Bogdahn, to approve the contract as presented.

ROLL CALL

AYES: Hill, Bogdahn, Meinders, Williamson
NAYS: None
ABSENT: Goetzinger

The motion carried.

There being no further business, the meeting was adjourned by acclamation of the Mayor.

s/ Michelle Williamson
Michelle Williamson, Mayor

s/ Catherine Coleman
Catherine Coleman, City Clerk

Approved this 21st day of March, 2016.

s/ Catherine Coleman City Clerk