

THE CITY COMMISSION OF THE CITY OF WOODWARD, WOODWARD COUNTY, OKLAHOMA, MET IN REGULAR SESSION IN THE CITY COMMISSION ROOM OF CONVENTION HALL ON TUESDAY, FEBRUARY 16, 2016, AT 7:00 P.M.

(In compliance with the Oklahoma Open Meetings Act, Title 25 of the Oklahoma State Statutes, meeting notice and agenda were filed with the Office of the City Clerk at 8:00 a.m., and posted at City Hall at 10:40 a.m. on February 12, 2016.)

Mayor Pro-Tem Hill called the meeting to order, declaring a quorum present.

PRESENT:	Roscoe Hill	Mayor Pro-Tem
	John Meinders	Commissioner
	Steve Bogdahn	Commissioner
	Gary Goetzinger	Commissioner
	Alan Riffel	City Manager
	Catherine Coleman	City Clerk
ABSENT:	Michelle Williamson	Mayor
	Aaron Sims	City Attorney

The Consent Docket was presented to the Commission for consideration.

Items on the Consent Docket were as follows:

- A. Approve minutes of the regular meeting of February 1, 2016.
- B. Approve Financial Report for the month of January, 2016.
- C. Approve appointment of David Neely to the Senior Citizens Center Board.
- D. Approve appointment of Todd Finley to the Woodward County E911 Board.
- E. Approve designation of Mickie Parks, Director of Human Resources, as Authorized Agent of the City of Woodward to the Oklahoma Municipal Retirement Fund.
- F. Approve Budget Amendment Transfer No. 1 to the FY 2015-2016 Hotel-Motel Fund Budget.
- G. Approve adoption of Resolution No. 2016-6 of the Mayor and the Commission of the City of Woodward, Oklahoma to establish Cash Drawer Change Fund at the Woodward Conference Center.

Commissioner Goetzinger made a motion, seconded by Commissioner Bogdahn, to approve the Consent Docket as presented.

ROLL CALL

AYES:	Goetzinger, Bogdahn, Hill, Meinders
NAYS:	None
ABSENT:	Williamson

The motion carried.

Item three on the agenda was a presentation from Kris Richardson, Joe. D. Hall Construction, relative to the new Fire Station. Mr. Richardson presented handouts to the Commission reviewing the closeout summary which reflected a total savings from the budgeted amount of

\$654,098.00. Included on the handouts were the Athletic Complex and City Hall Demolition projects, both resulting in savings of projected costs.

Item four on the agenda was to consider and take action with respect to approval or disapproval of Lease Agreement between the City of Woodward and the Woodward Golf and Country Club. City Manager Riffel explained that this is a renewal of the current lease, with no changes. Commissioner Bogdahn made a motion, seconded by Commissioner Meinders to approve the lease as presented.

#### ROLL CALL

AYES: Bogdahn, Meinders, Hill, Goetzinger  
NAYS: None  
ABSENT: Williamson

The motion carried.

Item five on the agenda was to consider and take action with respect to Ordinance No. 1628 of the City Commission of the City of Woodward, Oklahoma, amending Title III, Chapter 35.09 of the Code of Ordinances of the City of Woodward by amending Section Title and adding Section C thereof; and declaring an emergency. City Manager Riffel explained that this, and the subsequent item, will bring the City into compliance with state statutes requiring incarceration costs for individuals confined to the Woodward County Jail to be remitted to the County upon collection by the City. Municipal Judge Erin Kirksey answered questions for the Commission relative to the ordinances. Following discussion, Commissioner Meinders made a motion, seconded by Commissioner Goetzinger, to adopt Ordinance No. 1628 as presented.

#### ROLL CALL

AYES: Meinders, Goetzinger, Bogdahn, Hill  
NAYS: None  
ABSENT: Williamson

The motion carried.

Thereupon, Commissioner Meinders made a motion, seconded by Commissioner Goetzinger, to attach the emergency clause to Ordinance No. 1628.

#### ROLL CALL

AYES: Meinders, Goetzinger, Hill, Bogdahn  
NAYS: None  
ABSENT: Williamson

The motion carried.

Item six on the agenda was to consider and take action with respect to Ordinance No. 1629 of the City Commission of the City of Woodward, Oklahoma, amending Title III, Chapter 35 of the Code of Ordinances of the City of Woodward by amending Sections 35.08(C), 35.12(C), and 35.23(A), thereof; and declaring an emergency. Commissioner Meinders made a motion, seconded by Commissioner Bogdahn, to adopt Ordinance No. 1629 as presented.

ROLL CALL

AYES: Meinders, Bogdahn, Hill, Goetzinger  
NAYS: None  
ABSENT: Williamson

The motion carried.

Thereupon, Commissioner Meinders made a motion to attach the emergency clause to Ordinance No. 1629. Commissioner Bogdahn seconded the motion.

ROLL CALL

AYES: Meinders, Bogdahn, Goetzinger, Hill  
NAYS: None  
ABSENT: Williamson

The motion carried.

Item seven on the agenda was to consider and take action with respect to approval or disapproval of Engagement Agreement with R.S. Meacham, CPAs & Advisors, for the purpose of accounting and consulting services. City Manager Riffel explained that R.S Meacham has agreed to provide accounting and consulting services as required by GASB, and that the City will solicit for auditing services for the current fiscal year. Commissioner Goetzinger made a motion, seconded by Commissioner Bogdahn, to authorize the City Manager to enter into the contract with R.S. Meacham, CPAs and Advisors as presented.

ROLL CALL

AYES: Goetzinger, Bogdahn, Hill, Meinders  
NAYS: None  
ABSENT: Williamson

The motion carried.

There being no further business, Mayor Pro-Tem Hill adjourned the meeting.

s/ Roscoe Hill  
Roscoe Hill, Mayor Pro-Tem

s/ Catherine Coleman  
Catherine Coleman, City Clerk

Approved this 7<sup>th</sup> day of March, 2016.

s/ Catherine Coleman  
Catherine Coleman, City Clerk