

THE CITY COMMISSION OF THE CITY OF WOODWARD, WOODWARD COUNTY, OKLAHOMA, MET IN REGULAR SESSION IN THE CITY COMMISSION ROOM OF CONVENTION HALL ON MONDAY, JANUARY 4, 2016, AT 7:00 P.M.

(As prescribed by law, meeting notice and agenda were filed with the Office of the City Clerk at 8:00 a.m., and posted at City Hall at 8:15 a.m. on December 31, 2015.)

The Mayor called the meeting to order, declaring a quorum present.

PRESENT:	Michelle Williamson	Mayor
	John Meinders	Commissioner
	Roscoe Hill	Commissioner
	Gary Goetzinger	Commissioner
	Steve Bogdahn	Commissioner
	Alan Riffel	City Manager
	Catherine Coleman	City Clerk
	Aaron Sims	City Attorney
	Doug Haines	Assistant City Manager/CFO

The Consent Docket was presented to the Commission for consideration.

Items on the Consent Docket were as follows:

- A. Approve minutes of the regular meeting of December 21, 2015.
- B. Approve adoption of Resolution No. 2016-1 giving notice to the Secretary of the Woodward County Election Board concerning the April 5, 2016 municipal election.
- C. Approve adoption of Resolution No. 2016-2 supporting the efforts of Municipal Electric Systems of Oklahoma (MESO) for the preservation of tax exempt financing of state and local bonds.
- D. Approve Supplemental Budget Amendment No. 5 to the FY 2015-2016 General Fund Budget.
- E. Approve Budget Amendment Transfer No. 1 to the FY 2015-2016 Capital Project Fund Budget.

There being no items removed, Commissioner Goetzinger made a motion, seconded by Commissioner Hill, to approve the Consent Docket as presented.

ROLL CALL

AYES: Goetzinger, Hill, Williamson, Bogdahn, Meinders  
NAYS: None

The motion carried.

Item three on the agenda was to consider and take action with respect to approval or disapproval of Agreement between the City of Woodward and Oklahoma Natural Gas Company, a Division of OneGas, Inc., for the relocation of distribution line relative to the 34<sup>th</sup> Street Enhancement Project No. J/P 29799(04). City Manager Riffel explained that this and the subsequent item are the first action items necessary for the relocation of utilities along 34<sup>th</sup> Street. Commissioner Meinders made a motion, seconded by Commissioner Hill, to approve the Agreement as presented.

ROLL CALL

AYES: Meinders, Hill, Bogdahn, Goetzinger, Williamson  
NAYS: None

The motion carried.

Item four on the agenda was to consider and take action with respect to approval or disapproval of Agreement between the City of Woodward and Oklahoma Natural Gas Company, a Division of One Gas, Inc., for the relocation of high-pressure transmission main relative to the 34<sup>th</sup> Street Enhancement Project No. J/P 29808(04). A motion was made by Commissioner Meinders, seconded by Commissioner Bogdahn, to approve the Agreement as presented.

ROLL CALL

AYES: Meinders, Bogdahn, Goetzinger, Hill, Williamson  
NAYS: None

The motion carried.

Item five on the agenda was to receive a presentation for UCO MPA students relative to Wayfinding for the City. Assistant City Manager Haines introduced the students and explained that the City Managers Association of Oklahoma has been working with the University of Central Oklahoma for recruitment in the field of municipal government. Several cities proposed projects for the students, with Woodward identifying a need for signage within the City limits. Team members Michael Blunck, Kyle Brown, Ashley Gardner, and David McCullough presented a plan identifying locations for signage that would provide the most benefit for wayfinding within the City and Crystal Beach Park. Design suggestions and financial considerations were also a part of the presentation.

Item six on the agenda was to receive and file Fiscal Year 2014-2015 Audit. Ms. Meredith Meacham-Wilson of RS Meacham CPAs and Advisors presented the audit indicating the City received an unmodified opinion on financial statements and all major federal programs, and that there were neither significant deficiencies nor material weaknesses identified in internal controls over financial reporting. She recommended that the Commission focus on water, sewer, and sanitation rates to meet costs. Ms. Meacham-Wilson commended City staff and thanked them for their cooperation during the audit process.

There being no further business, the meeting was adjourned by acclamation of the Mayor.

s/ Roscoe Hill  
Roscoe Hill, Mayor Pro-Tem

s/ Catherine Coleman  
Catherine Coleman, City Clerk

Approved this 19<sup>th</sup> day of January, 2016.

s/ Catherine Coleman City Clerk